Droitwich Spa Town Council

St Richard's House
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Droitwich Spa
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1 July 2025

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in The John Corbett Room at the Community Hall, Heritage Way, Droitwich Spa on Monday 7 July 2025 at 6.15pm or at the close of the Planning Committee meeting if later.

Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting. Town Council Meetings are recorded for monitoring purposes.

Notes - This Meeting will **not** be webcast and live streamed on the Internet. This is for the reason that the venue is a temporary contingency arrangement whilst the use St Richards House Council Chamber is restricted due to the Heritage Centre refurbishment. This arrangement is set to prevail until January 2026 subject to any variances with the refurbishment works.

A G E N D A

1. Apologies for absence

2. Declarations of Interest

3. To confirm as a correct record the Minutes of the Meeting of the Committee held on 9th June 2025 *[previously provided]*.

4. Heritage Centre – To receive the attached summary update on the refurbishment project stages reached *[details attached for information]*.

5. VJ DAY 80 Anniversary Friday 15th August 2025- Pursuant to Minute Reference 8/2025-2026 of the Committee meeting held on 9th June 2025, to confirm that a memorial service will take place at Victoria Square on Saturday 16th August 2025 at 11.00am. The RBL branch prefer to proceed on the Saturday date this year. The Mayor will present a wreath on behalf of the Town and the Town Council. Mr Eric Davis is a Burma Star Veteran and resident of Woodlands Care Home. Mr Davis celebrates his 100th Birthday on 19th July and this special occasion will be marked separately by the Mayor on behalf of the Town

Council. For VJ Day 80 it is hoped that Mr Davis will read the Kohima Epitaph as part of the Order of Service.

To note for historical accuracy that the news of Japan's surrender was announced on August 14th, 1945.Celebrations erupted across the United States. The United Kingdom announced that its official VJ Day would be the next day August 15th, 1945. This date is maintained as the Official Anniversary *[for information]*.

6. Winslow Thanksgiving 2025 – Steering Group Meetings have taken place on the 27th March and 22nd May and 26th June. The arrangements this year span three days from Thursday 27th to Saturday 29th November 2025. The Winslow Awards aspect will feature with a Civic Prize Giving and Reception on the Friday Evening. A preliminary press article has been produced in conjunction with the latest Steering Group Meeting. Further updates will follow as the arrangements and programme are finalised, Publicity for the inaugural Winslow Awards will commence in August with nominations open during September *[for information]*.

7. Tower Hill – Guided Walks – To update that through collaborative working with the Heritage Centre Team, Wychavon District Council and the Place Board there have been several enhancements made to the Tower Hill building. This includes improvements to the interior, décor and façade, as well as hanging baskets attached. This is conducive towards improving this valuable Heritage asset for the community and visitor experience in that part of the town centre. An Access Licence Agreement has been negotiated and drawn up with WDC in order to enable the guided town walks to include the former pumping station building facilitated by the Heritage Centre and Volunteer team *[for information]*.

8. Museum Accreditation Scheme renewal – To be advised that the Museum Accreditation Standard is set for renewal of the return by 2nd March 2026. It is important to maintain this standard for the Museum and the renewal will align shortly after the refurbishment completion. The attached email and linked information outlines the standards and details of the submission work which the Heritage Team will take forward *[for information]*.

9. Vandalism incident – Pedestrian Bridge Copcut Park. - To report that persons unknown have removed an entire length of sleeper foot board and damaged the bridge on the evening of Friday 27th June 2025. This created a significant risk to pedestrians especially persons with mobility needs and children. Essential repairs and visual marking to clearly identify the defects have been put in place at the first opportunity from Reporting to the Office on Monday morning 30th June. Unfortunately this is not the first occasion that this asset has targeted, including previous incidents whereby retaining bolts had been removed from the bridge structure. The SNT have been informed *[for information]*.

Distribution:
All Members of the Community & Amenities Committee

Councillors: -

Mrs C Bowden (Chairman) & Mayor (Ex- Officio)	DI Davidson
RJ Morris (Vice-Chairman)	Mrs K Fellows
EJ Bowden	N Franks
PD Clements	RP Hopkins

Copy to All Other Town Councillors

Agenda for Information to:
County & District Councillors for Droitwich Spa, Subscribers, Press