Droitwich Spa Town Council

St Richard's House
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Droitwich Spa
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2 June 2025

You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richards House, Victoria Square, Droitwich Spa on Monday 9 June 2025 at 6.30pm or at the close of the meeting of the Community & Amenities Committee if later.

Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the Committee meeting. Time is set aside at 5.45pm before the start of the Committee meetings to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Town Council Meetings are recorded for monitoring purposes.

NOTES
(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.
(2) This Meeting will be webcast and live streamed on the Internet. Full Council and Committee Meetings have been live streamed from June 2023 onwards.
(3) Live streaming of meetings will not be possible during the period of temporary relocation of Council and Committee meetings at the Community Hall. This is for the reason to enable building works at St Richards House and is likely to affect the period July to December 2025.

1. Apologies for absence.

2. Declarations of Interests

3. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council meeting on 12 May 2025 *[details at end of Agenda]*.

4. To confirm as a correct record the Minutes of the meeting of the Committee held on 24 March 2025 in the Council Chamber, St Richards House *[previously circulated]*. To note that the Committee Meeting originally scheduled for 7th April 2025 was not required at the time.

5. Renewable Energy – Solar Power & Carbon Reduction Initiative. Pursuant to minute reference 44/2024-2025 of the Resources Committee Meeting held on 3rd June 2024 (below),

RESOLVED To form a Working Group Delegation of Elected Members (with Officers support) towards resurrecting a review of suitable solar panel options for the St Richards House premises. Elected Members putting themselves forward to comprise the Working Group were noted as Councillors S Brazier, M Brook, GA Duffy, N Franks, RP Hopkins & AL Key (subsequently replaced by the Chairman of Resources Committee – Councillor GR Brookes).

To confirm that the Working Group delegation met on 9th September 2024 to begin consideration of options and feasibility. The agreement reached was to register for pre – application planning advice through the Local Planning Authority as the first stage. This application was lodged under W/24/01913/PA and acknowledged by the LPA on 23rd and 25th September 2024. Subsequently the LPA have requested further information as at 10th March 2025 which necessitates proceeding with a full feasibility survey.

This has now been instructed and all of the requisite energy readings and statements have been collated for the Service Provider with the premises and location details in May. Confirmation of their arrangements and report are currently awaited. Following receipt and interpretation the details will be sent to the LPA to enable their Pre-application planning opinion to be completed *[for information]*.

6. Regular Payments Review - including list of automated direct debits and standing orders. Summary covering period 1st October 2024 to 31st March 2025 for all payments attached for information taken from Scribe Accounts System. This accords with the Internal Auditors recommended practice to review the regular automated payments twice yearly. The period 1st April 2024 to 30th September 2024 was reviewed through the Resources Committee on 21st October 2024 and minute reference 208-2024/2025 refers *[lists attached for information]*.

7. Accounts for payment *[lists herewith]*

Distribution:

All Members of Resources Committee
Councillors –

GR Brookes - Chairman
M Brook – Vice-Chairman
SJ Brazier
Mrs J Chaudry
GA Duffy
RP Hopkins
Mrs CA Bowden - Mayor (Ex- officio)

Copy to All Other Town Councillors. Agenda for Information to: County & District Councillors for Droitwich Spa, Subscribers, Press