Droitwich Spa Town Council

MINUTES of the Meeting of the **RESOURCES COMMITTEE** held in the Council Chamber, St Richards House on Monday 9 June 2025 at 6.41 pm

PRESENT: Councillor GR Brookes (Chairman)
Councillor M Brook
Councillor Mrs J Chaudry
Councillor GA Duffy
Councillor RP Hopkins
Councillor Mrs C Bowden- Mayor (Ex- officio)

ALSO PRESENT: Councillors E Bowden, P Clements, DI Davidson, & D James.

APOLOGIES FOR ABSENCE: Councillors S Brazier, J Grady, VP Humphries, RJ Morris, AM Sinton & Mrs K Fellows.

55. DECLARATIONS OF INTERESTS
None.

56. MINUTES OF THE RESOURCES COMMITTEE MEETING HELD ON 24 MARCH 2025.

To confirm as a correct record the Minutes of the Resources Committee meeting held on 24 March 2025 in the Council Chamber, St Richards House *[circulated previously]*. To note that the Committee Meeting originally scheduled for 7th April 2025 was not required at the time.

RESOLVED That the Minutes of the Resources Committee meeting held on 24 March 2025 at the Council Chamber, St Richards House, be confirmed as a correct record and signed by the Chairman.

57. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council meeting on 12 May 2025 *[details at end of Agenda]*.

RESOLVED That the information was noted.

58. Renewable Energy – Solar Power & Carbon Reduction Initiative. Pursuant to minute reference 44/2024-2025 of the Resources Committee Meeting held on 3rd June 2024 (below),

RESOLVED To form a Working Group Delegation of Elected Members (with Officers support) towards resurrecting a review of suitable solar panel options for the St Richards House premises. Elected Members putting themselves forward to comprise the Working Group were noted as Councillors S Brazier, M Brook, GA Duffy, N Franks, RP Hopkins & AL Key (subsequently replaced by the Chairman of Resources Committee – Councillor GR Brookes).

To confirm that the Working Group delegation met on 9th September 2024 to begin consideration of options and feasibility. The agreement reached was to register for pre – application planning advice through the Local Planning Authority as the first stage. This application was lodged under W/24/01913/PA and acknowledged by the LPA on 23rd and 25th September 2024. Subsequently the LPA have requested further information as at 10th March 2025 which necessitates proceeding with a full feasibility survey.

This has now been instructed and all of the requisite energy readings and statements have been collated for the Service Provider with the premises and location details in May. Confirmation of their arrangements and report are currently awaited. Following receipt and interpretation the details will be sent to the LPA to enable their Pre-application planning opinion to be completed.

RESOLVED That the information was noted

59. Regular Payments Review - including list of automated direct debits and standing orders. Summary covering period 1st October 2024 to 31st March 2025 for all payments attached for information taken from Scribe Accounts System. This accords with the Internal Auditors recommended practice to review the regular automated payments twice yearly. The period 1st April 2024 to 30th September 2024 was reviewed through the Resources Committee on 21st October 2024 and minute reference 208-2024/2025 refers *[lists attached with Agenda for information]*.

The Clerk explained the list of all payments including automated direct debits and standing orders covering the period 1st October 2024 to 31st March 2025. There were no questions arising.

RESOLVED That the information was noted.

60. Accounts for payment

Creditor accounts in the sum of £14,711.86 were considered for payment, as well as two supplementary payments totalling £20,059.20. Total expenditure presented **£14.711.86 + £20,059.20= £34,771.06** *[full lists attached with Agenda]*.

There were no questions arising.

RESOLVED That the statement of accounts appended be received and the expenditure totalling **£14,711.86 + supplementary payments totalling £20,059.20** be authorised and duly passed for payment. Total expenditure authorised **£34,771.06**

The meeting closed at 6.55 pm.

Chairman of Committee .....

21 July 2025

Chairman of Council .....

22 September 2025