Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
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17th February 2025

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held at the Council Chamber, St Richards House, Victoria Square, Droitwich Spa on Monday 24th February 2025 at 6.15pm or at the close of the Extra- ordinary meeting of the Full Council if later.

Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting. Town Council Meetings are recorded for monitoring purposes.

NOTES

(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

(2) This Meeting will be webcast and live streamed on the Internet. It is anticipated that all Full Council and Committee Meetings will be live streamed from June 2023 onwards.

A G E N D A

1. Apologies for absence

2. Declarations of Interest

3. To confirm as a correct record the Minutes of the Meeting of the Committee held on 13th January 2024 *[previously provided]*.

4. To consider temporary suspension of Standing Orders in order to enable Mr Peter Kennedy to speak with background information and to support the following Agenda Item – Droitwich Spa War Memorial Book - 1939 to 1945.

5. Droitwich Spa War Memorial Book - 1939 to 1945- To notify that an approach has been received through Councillor RJ Morris during November from a resident (Mr Peter Kennedy) requesting for consideration towards 5 additional names of fallen service men

to be included on the Towns War Memorial for the Second World War section. The email correspondence is attached for information. The consideration for additional names is outlined in the attached information produced by the War Memorials Trust. Previously this process has been followed and can take time to complete. The research of the names includes approaches to be made through local & regional archives, libraries, Regimental Bodies records, the Commonwealth War Graves Commission and National Archive. It is acknowledged that an appeal was made for supporting information in 2004, although the feedback was limited from that time. A further community consultation will be required when the aforementioned research has been completed to gather additional background information. The Town Council and Heritage Centre will now take forward contacts working with Mr Kennedy to begin the research process *[for information]*.

6. Heritage Centre – To receive a verbal update on the refurbishment project stages reached *[for information]*.

7. Sunday Band Concert schedule 2025- To update on the attached schedule for the Band Concerts *[for information]*.

8. VE DAY 80 Anniversary Thursday 8th May 2025- To receive a verbal update on the arrangements made. Publicity will follow from early April.

9. St Vincent de Paul Society- To update information provided in the attached letter received dated 14th December 2024. This refers to the Society activities and work in connection to fiscal support provided through the Town Council, Community & Amenities Grants Scheme *[for information]*.

10. Installation of Additional Dog Waste Bin – To consider a request for a new bin to be supplied and installed with the requisite servicing contract for cleaning & emptying. The suggested location is on Town Council land at Copcut Park adjacent the large pedestrian bridge at the intersection of Colford Walk. The Service Provider has quoted £540.00 costs broken down as follows – (£350 bin purchase, emptying contract per annum is £78.38, fitting £21.65 and 20% administration charges). To note that a feasibility inspection will be required from the Service Provider at the location before proceeding with any installation. The request has been made by a local resident through an approach to Councillor P Clements.

11. Community Banking Hub- Working within the existing collaborative mandate with the Place Board for the aspiration towards a Community Banking Hub in Droitwich Spa. To be advised of the attached community questionnaire which seeks to gather more information regarding the impact of reduced personal banking service provision in the local community. This is conducive towards adding informed evidence to support approaches for further consideration of the local Banking Hub concept. Neighbouring Towns are currently taking forward similar initiatives where access to personal banking services are diminishing *[Questionnaire and linking details attached for information]*.

12. Dementia Awareness Training and Audits – (Cross Links to Resources Committee for fiscal provision to be ratified).

    (a) To consider a proposal for the funding of two additional Dementia Awareness training sessions open to the Community. Cost Provision is £500.00 for the training to cover the 2 sessions.
    (b) In connection with the above to provide free of charge room hire using the Town Council venue of the Community Hall. The special fees waiver rationale being to

provide additional support to this specific training initiative for the benefit of the Community and its residents. Projected costs for waiver would be up to six hours venue and facilities hire in total for the John Corbett Room (£17 x6 = £102.00 – £20.40 20% Charity Status concession = £81.60).

(c) Separately out with the two proposed aspects above - To take forward Dementia awareness audits on Town Council owned land holdings and premises covering fitments, access and signage as outlined on the attached document *[information attached]*

13. Holocaust Memorial Day in Droitwich Spa January 2026- The Town Council already has a mandated pledge of support for a local Event dating from 2023. To note and consider the attached correspondence proposing arrangements received from Mr Geoff Stollard. This originates from a further approach made to the Mayor in January this year and connected email exchanges originating from 11 February 2025. Further background information has now been provided as outlined. The Committee are asked to please consider a Working Group Delegation to coordinate with Mr Stollard and help to facilitate his request for the arrangements for a Holocaust Memorial Event in Droitwich Spa, to take place on Tuesday 27th January 2026. To note that there are some pragmatic factors that will need to be considered including cost provision , resourcing and community inclusion for all faiths *[information attached for consideration]*

14. Weekly Charter Market – Discussions have recently taken place in readiness for the annual renewal of the Charter Market which coincides with the start of the Municipal Year each April. To update the following details *[for information]*,

(a) A regular monthly Saturday Market will be added to the usual weekly Friday Market arrangement by the existing Operator. This will take place on the second Saturday monthly commencing in April until December 2025. The uptake and customer foot flow will continue to be monitored with a flexible outlook maintained to possibly consider extending the Saturday arrangement to twice monthly (fortnightly) – subject to sufficient interest and viability.

(b) The Annual Good Friday Walk of Witness organised by Churches Together will congregate on Victoria Square on Friday 18th April 2025 at 11.00am. This arrangement sits alongside the usual Friday Charter Market and the Operator helps provide logistical support. Arrangements are being coordinated between the Town Council, Churches Together and the Charter Market Operator.

15. Community Litter Picking Updates – To be advised of the following details *[for information]*,

(a) Litter Picking Signs have now been arranged through the Town Council using Divisional Fund monies kindly granted through Councillor GR Brookes. These correx signs have been produced locally and will be used by the Community Litter Picking Squad to help denote areas cleaned by their volunteers. This is conducive towards promoting the Community Initiative and helping to maintain high standards and Civic Pride in the local environment.

(b) Keep Britain Tidy are currently promoting the 10th Annual – Great British Spring Clean which takes place between the 21 March and 6th April 2025. The Community Litter Picking Squad have once again pledged support for Droitwich Spa including a local bag count being collated for the period. More information of how to get involved in the National Campaign is available through news@KeepBritainTidy.org

(c) The 3rd Droitwich Scouts have approached the Town Council on 11th February and enquired about support towards their regular organising litter picking activities. This

may include a Community Grants application for funding to be considered in April. The Scout Group already coordinate with the Litter Picking Squad in the Community.

Distribution:
All Members of the Community & Amenities Committee

Councillors: -
Mrs C Bowden (Chairman)

RJ Morris (Vice-Chairman)	Mrs K Fellows
EJ Bowden	N Franks
PD Clements	RP Hopkins
DI Davidson	Mayor (Ex- Officio)

Copy to All Other Town Councillors

Agenda for Information to:
County & District Councillors for Droitwich Spa, Subscribers, Press