Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

Telephone: 01905 774258

10th December 2024

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held at the Council Chamber, St Richards House, Droitwich Spa, WR9 8DS on **Monday 16 December 2024** at 6.00pm.

Mark Keld
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Council meeting. Town Council Meetings are recorded for monitoring purposes.

NOTES
(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.
(2) This Meeting will be webcast and live streamed on the Internet. It is anticipated that all Full Council and Committee Meetings will be live streamed from June 2023 onwards.

Prior to the commencement of the Meeting there will be Prayers and a moment of reflection in due reverence for the recent passing of former Town Councillor and Ex – Mayor Mrs Eve Freer, who held Office for the Civic Position for the Year 1998. This memorial will be led by the current Mayoral Chaplain – Reverend Laura Handy.

There will be mulled wine and mince pies served following the close of the Meeting.

A G E N D A

1. Apologies

2. Declarations of interests

3. To confirm as a correct record the Minutes of the Meeting of Council held on 23rd September 2024 at the Council Chamber, St Richards House *[attached]*.

4. To confirm as a correct record the Minutes of the Extra – ordinary Meeting of Council held on 4th November 2024 at the Council Chamber, St Richards House *[attached]*.

5. MAYOR'S ANNOUNCEMENTS *[for information]*.

6. POLICING IN DROITWICH SPA
   To receive a report on policing matters in Droitwich Spa *[for information]*.

7. HIGH SCHOOL – To receive an update from the Senior Students Team at Droitwich Spa High School *[if appropriate]*

8. YOUTH COUNCIL – To receive an update from the Youth Council *[if appropriate]*

9. OLYMPIC & PARALYMPIC GAMES – PARIS, SUMMER 2024.

   Pursuant to Draft Minute reference 168/2024-2025 of the Meeting of Full Council on 23rd September which unanimously resolved to confer Honorary Freeman status for swimming gold medal winners Matt Richards & Rebecca Redfern. To confirm that arrangements are progressing for a Ceremony and Civic Reception to be held on Monday evening 17th February 2024 at the Community Hall. This date will most likely confer the Honorary Title for Rebecca and recognise her younger brother Matthew and Jade Shekells for their Team GB representations last summer. A separate ceremony will be required later in the year for the Honorary Freeman Title for Matt Richards due to his availability and sporting obligations. Full confirmation of dates will be provided in due course.

   For information: The Council can bestow these honorary titles in recognition of distinguished contribution to civic life. On 12 January 2010 the Local Democracy, Economic Development and Construction Act 2009 came into being which amended the provisions of the Local Government Act 1972 thereby enabling all local councils to confer honorary titles. These are conferred in accordance with Section 249 the Local Government Act 1972 (As Amended) and therefore will be by resolution of the Council, supported by two-thirds of those voting. The Council's adopted Protocol for such Appointments advises that these honours are to be given infrequently as many people provide good service both to the town and to the Council, they should be given to reward exceptional service

10. DROITWICH SPA LIDO IMPROVEMENT SCHEME. To receive a summary update on the proposals from Wychavon District Councillor Dan Birch & Steve Knight – WDC, Place Projects Manager. This coincides with the recent public consultation carried out from Monday 18th November until Sunday 15th December 2024 *[for information]*.

11. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) PROJECT REPORT.

To note that the last Steering Group Meeting was held on 6th August 2024 and included a Full review of the Draft Neighbourhood Development Plan prepared by the professional Consultant. The document is comprehensive and comprises 17 separate policies. This was unanimously recommended to proceed for public consultation (Regulation 14 Stage) anticipated to be in half one 2025. The next stage of the process required referral of the Draft NDP for Environmental

Monitoring and approval through Wychavon District Council, expected to take approximately 2-3 months. Thereafter a formal resolution to proceed for the Regulation 14 Consultation is required from Full Council. Following final amendments through the Consultant, The Town Clerk has submitted the Draft to WDC on 24th October 2024. A further Steering Group Meeting is anticipated during January to prepare the arrangements for the Community Consultation which is expected to proceed in the spring. Councillor Brookes and the Town Clerk last updated with the Consultant on 10th December 2024 *[for information]*.

12. To receive and consider the Minutes of the under-mentioned meetings:-

    1. Planning Committee – 21st October 2024 *[previously provided]*
    2. Resources Committee – 21st October 2024 *[previously provided]*
    3. Planning Committee – 4th November 2024*[previously provided]*
    4. Community & Amenities Committee – 4th November 2024 *[previously provided]*
    5. Planning Committee 2nd December 2024 - *[attached]*
    6. Resources Committee 2nd December 2024 – *[attached]*

13. Annual Insurance Policy Renewal – To be advised of the Annual Insurance Policy renewal in readiness for 1st January 2025. The schedule details are attached with a summary of the main points to note from the renewal update by Teams completed by the Service Provider - Relationship Manager and Clerk on 26th November 2024 *[policy renewal details and summary of salient points attached for information]*.

14. Dementia Awareness & Training Update – To receive the attached update from Councillor Rick Deller *[for information]*.

15. WYCHAVON DISTRICT COUNCIL – DROITWICH SPA PLACE BOARD UPDATE – To receive an update on Place Board project work from Councillor AM Sinton *[for information]*.

16. COUNTY COUNCIL MATTERS- To receive reports on County Council matters *[if appropriate]*

17. DISTRICT COUNCIL MATTERS – To receive reports on District Council matters *[if appropriate]*

18. ACCOUNTS FOR PAYMENT *[lists attached]*

19. To consider the exclusion of the Public and Press by passing the following motion:

    That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.

20. Mayoral Charity Arrangements 2023/2024 - *[Private & Confidential Update anticipated to follow from Internal Auditors Report for information to all DSTC Elected Members]*.

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