

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

28 May 2024

Telephone: 01905 774258
www.droitwichspa.gov.uk

You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richards House, Victoria Square, Droitwich Spa on Monday 3 June 2024 at 6.30pm or at the close of the meeting of the Community & Amenities Committee if later.



Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the Committee meeting. Time is set aside at 5.45pm before the start of the Committee meetings to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Town Council Meetings are recorded for monitoring purposes.

NOTES

(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

(2) This Meeting will be webcast and live streamed on the Internet. It is anticipated that all Full Council and Committee Meetings will be live streamed from June 2023 onwards.

1. Apologies for absence.
2. Declarations of Interests
3. To confirm as a correct record the Minutes of the meeting of the Committee held on 8 April 2024 in the Council Chamber, St Richards House [*previously circulated*].
4. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council meeting on 13 May 2024 (details at end of Agenda).

5. To note that the Emergency Committee membership, as laid down in the Internal Control Policy, comprises the Chairman or Vice-Chairman of Resources Committee, the Mayor or Deputy Mayor, the Leader of the Majority Party and the relevant Committee Chairmen (Planning & Community & Amenities. The Town Clerk also being a member of this Committee *[for information]*).
6. Renewable Energy – Solar Power & Carbon Reduction Initiative. – To consider the attached motion put forward by Councillor RP Hopkins towards resurrecting a review of suitable solar panel options for the St Richards House premises.

Additional reference information is provided through the attached Wychavon Carbon Reduction Assessment which was completed on 24th May 2024 as a component (CLG Detailed Impact Assessment) of the Community Legacy Bid Submission for the Heritage Centre project.

Officer's recommendation is to consider delegation of the options through a Resources Committee Working Group. In addition to consider the following,

- (a) An approach to WDC Planning Department for early professional advice for any considerations and impact for the proposals due to the proximity and alignment of the Conservation Area boundary line with the Building.
 - (b) To arrange DSTC representation at the forthcoming Worcestershire County Council hosted Net Zero & Sustainability Conference on 13th June 2024. This will provide an opportunity for sector advice and guidance on available funding opportunities.
 - (c) To ensure full coordination with the existing two emerging DSTC strategic projects for the building – namely the Heritage Centre improvements and the proposed conversion of the second floor in to additional lettable office space.
7. To consider the exclusion of the Public and Press by passing the following motion:

That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.

8. Cloud and Wireless Broadband – Pursuant to draft minute reference 369 /2023-2024 of the Resources Committee Meeting held on 26 February 2024, to confirm that the installation has been completed for the main part on Wednesday 22nd May 2024. This accords with the resolution to confirm arrangements for the transition of the existing Office phones and Broadband systems to the new provider and digitalised format after 1st April 2024. Some aspects remain outstanding and will be addressed by the new Service Provider during the next few weeks. There has been some business impact due to the interruption to computers. The full transition of the new phone system requires final handover of listed numbers between the old and new providers *[for information]*.
9. Asset Media Signage – Since last reported in February 2024 there has been no further responses from the Service Provider. Minute Reference 219/2023-2024 of the Resources Committee meeting held on 4th December 2023 refers.

From the Resources Committee meeting held on 8th April 2024 to confirm the attached actions taken *[for information]*.

10. Accounts for payment. *[lists herewith]*

Distribution:

All Members of Resources Committee
Councillors –

GR Brookes - Chairman
M Brook – Vice-Chairman
SJ Brazier
Mrs J Chaudry
GA Duffy
AL Key
RP Hopkins
AM Sinton - Mayor (Ex- officio)

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Agenda for Information to: County & District Councillors for Droitwich Spa,
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