

# Droitwich Spa Town Council

MINUTES of the meeting of the COMMUNITY AND AMENITIES COMMITTEE held at the Council Chamber, St Richards House on Monday 8 April 2024 at 6.27 pm.

## PRESENT:

Councillor Mrs C Bowden – Chairman  
Councillor EJ Bowden  
Councillor SJ Brazier  
Councillor PD Clements  
Councillor DI Davidson  
Councillor GA Duffy  
Councillor V Humphries  
Councillor RJ Morris  
Councillor Mrs K Fellows - (Ex officio)

NON-MEMBERS PRESENT: M Brook, Mrs J Chaudry, N Franks, RP Hopkins & AL Key

APOLOGIES FOR ABSENCE: Councillors GR Brookes, J Grady. & AM Sinton

## PUBLIC QUESTIONS

There were none received.

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## 401. DECLARATIONS OF INTERESTS

None received.

## 402. To confirm as a correct record the Minutes of the Meeting of the Committee held on 26 February 2024

RESOLVED That the Minutes of the Meeting of the Community & Amenities Committee held on 26 February 2024 be confirmed as a correct record and signed by the Chairman.

## 403. Community & Amenities Grants Scheme - To consider the recommendations of the Grants Appraisal Committee for the schedule of grants received on 3<sup>rd</sup> April 2024. Municipal year fund 2024/2025 available from 1<sup>st</sup> April 2024 = £5000.00 [*schedule of recommendations attached with Agenda*]

The Town Clerk summarised the recommendations as presented in the schedule. Four applications had been considered for recommendation by the Appraisal Panel on the 3<sup>rd</sup> April 2024 and of these three had been accepted for award as follows,

St Richards Canal Festival £1,000.00 under Section 137 Statute

Droitwich Arts Club £500.00 under Section 19 Statute

Lido Park Tennis £500.00 under Section 19 Statute

The decision for the fourth application made by the Food Festival (Blue Strawberry Events) had been deferred for further consideration at the next Panel Meeting on 3<sup>rd</sup> June 2024 , subject to further financial information being provided by the applicant to enable due diligence to be completed properly. Councillor DI Davidson commented that the Food Festival in 2023 had featured several stall holders from outside the area, and he asked that this be noted to be included within any further consideration regarding future grant funding.

The Town Clerk confirmed that the remaining available fund allocated for 2023/2024 is £3,000.00 with an option remaining from budget setting in January 2024 to possibly allocate additional funding to the scheme during the year, should the demand in applications being received necessitate such consideration.

RESOLVED To approve Community & Amenities Grants Awards as follows,

St Richards Canal Festival £1,000.00 under Section 137 Statute

Droitwich Arts Club £500.00 under Section 19 Statute

Lido Park Tennis £500.00 under Section 19 Statute

404. Worcestershire Wildlife Trust /Natural Networks. To confirm final submission of the funding application on 1<sup>st</sup> March 2024 to Worcestershire County Council. The grant award decision has been accepted in full for £15K as at 2<sup>nd</sup> April 2024. Further liaison with the contractors shortly will help coordinate and determine the next steps in taking the different parts of the project forward. The next phases are anticipated to be a schedule of works and wider publicity [*for information*].

RESOLVED That the information be noted.

405. Wychavon District Council Community Legacy Grant Opportunities 2024 – Museum and Heritage Centre Application. Pursuant to draft minute reference 232/2023-24 of Full Council on 18<sup>th</sup> December 2023, to confirm that the Stage One (expression of interest) has been submitted on 17 January 2024 and a notification of acceptance received on 1<sup>st</sup> February 2024. This second stage application is progressing which includes the public consultation and evidence gathering. Presentations have been carried out for the WDC Place Board on 26 March and a public drop in session on 27 March. Work is progressing to obtain further designers input and building works estimates. It is anticipated to assimilate all of the information to support the final (second stage) application being submitted for consideration by the 20<sup>th</sup> May, ahead of the end of May deadline [*for information*].

RESOLVED – That the information be noted.

406. D Day 80 Anniversary Event – 6<sup>th</sup> June 2024. To note that pursuant to Minute reference 133 of the Community & Amenities Committee meeting held on 11<sup>th</sup> September 2023 that a meeting of the Organising Working Group Delegation took place on 21<sup>st</sup> February 2024. The details of the Special Anniversary day are outlined on the attached publicity poster. Wider advertising through printed and digital media is scheduled to commence after the Easter holidays. Arrangements are in course for Civic and Community representatives to be invited to participate in the official Beacon Lighting Ceremony to take place at St Augustine’s Dodderhill Church Yard at 9pm on the evening. The Beacon is part of the Official National Network coordinated through the Pageantry Office. [*Publicity Attachment with Agenda circulation for information*].

RESOLVED – That the information be noted.

407. Community Public Access Defibrillators - Pursuant to minute reference numbers of Committee Meetings held on 11<sup>th</sup> September 2023(129- 2023/2024) & 15<sup>th</sup> January 2024 (285 -2023/2024) to confirm that two cabinet

based Defibrillators are now fully commissioned and operational outside both public buildings owned by the Town Council. The units were updated as live on the West Midlands Ambulance Network with effect from 18<sup>th</sup> March 2024 and are enabled for 24/7 use in the event of any medical incidents. This is in addition to the five portable Defibrillator units deployed in the Droitwich Spa Police response cars which are supported by the Town Council [*for information*].

Councillor DI Davidson updated that the Mayor was attending on Tuesday 9<sup>th</sup> April 2024 to support the commissioning of an additional public access Defibrillator located at the MK Mobility premises on Stalls Farm Road. This is a collaborative initiative between Platform Housing, MK Mobility and Droitwich AED.

RESOLVED That the information be noted

408. Wychavon Parish Games – Further to updates at the September and November 2023 Community & Amenities Committee meetings, to note and receive the attached information pack comprising an explanatory letter, competition rules for individual sport/activities / games, Members Conduct Policy and a joining registration form all received from the Organiser on 2<sup>nd</sup> April 2024.

If there is sufficient interest from Community Groups to participate in the competition this year, registration is required by 15<sup>th</sup> June 2024 latest. To this effect it is requested that any interest is coordinated through the Working Group Delegation to provide sufficient time for any resultant registrations to be completed through the Town Council office in advance of this deadline date. More information is available on the website and social media as follows.

[www.wychavongames.org](http://www.wychavongames.org)

Councillor RJ Morris mentioned that it was a condition for participants in teams entering the Games to reside in the same Parish / Town Ward. This criteria has caused difficulty in the past whereby interested teams from some of the pubs have been prohibited due to the ward residential status requirement for all individual players. This has been referred to the Organisers for consideration in the past, but unfortunately there is no flexibility on the ruling. For this reason take up and interest for Droitwich Spa in the Games Competition as a whole may be more difficult than single ward Parish areas.

RESOLVED That the information be noted including the deadline date for registering any interested participants for the 2024 Competition Programme.

The meeting concluded at 6.42 pm

Chairman of Committee .....  
03 June 2024

Chairman of Council .....  
29 April 2024