

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

9 January 2024

Telephone: 01905 774258
www.droitwichspa.gov.uk

You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richards House, Victoria Square, Droitwich Spa on Monday 15 January 2024 at 6.30pm or at the close of the meeting of the Community & Amenities Committee if later.



Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the Committee meeting. Time is set aside at 5.45pm before the start of the Committee meetings to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Town Council Meetings are recorded for monitoring purposes.

NOTES

(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

(2) This Meeting will be webcast and live streamed on the Internet. It is anticipated that all Full Council and Committee Meetings will be live streamed from June 2023 onwards.

1. Apologies for absence.
2. Declarations of Interests
3. To confirm as a correct record the Minutes of the meeting of the Committee held on 4 December 2023 in the Council Chamber, St Richards House [*previously circulated*].

4. Budget and Estimates 2024/2025. To consider any recommendations made by the Community & Amenities Committee at its meeting on 15 January 2024 (to be held immediately prior to the Resources Committee's meeting). *[full report attached]*
5. Council's Estimates and Precept for 2024/2025. To consider the full report *[attached]* and the recommendations of the Community & Amenities Committee *[to be reported verbally as Agenda Item 4 above]* and to make recommendations upon the Council's Budget, Estimates & Precept for 2024/2025 to Council at its meeting on 22 January 2024. The deadline for receipt of the 2024/2025 final precept confirmation by Wychavon District Council is 26 January 2024. **If anyone has any queries on these please contact the Town Clerk and/or Office in advance of full consideration of the estimates.**
6. Salwarpe Road VAS – To confirm that pursuant to minute draft reference number 215-2023/24 of the Committee meeting held on 4th December 2023 an approach has been made to the manufacturer for replacement parts and availability. The vandalised sign has been assessed and found significantly damaged beyond repair. Practical Insurance recourse options will be considered depending on the financial impact of sourcing a replacement sign unit as soon as possible. The quoted replacement value of the unit from the supplier is £2,399.99 net of VAT *[for information]*.
7. Graffiti & Vandalism to Bus Shelters and Street Infrastructure - To update that pursuant to 214-2023/24 of the Committee meeting held on 4th December 2023 that the Police Safer Neighbourhoods Team have confirmed a financial contribution towards the purchase of some anti- graf paint. This funding has been sourced through the OPCC and will enable various vulnerable Highways signs to be better protected against anti -social behaviour and graffiti. A schedule of locations for cleaning and target hardening is being coordinated with WCC Highways over the next few weeks, using Town Council manpower resources. Consideration is to be made for cleaning and coating some bus shelters on Celvestune Way *[for information]*.
8. Safer Roads /OPCC Grants – Cross referencing to Agenda item 9 of the Planning Committee meeting scheduled for 15th January 2024 (WCC – Confirmation of additional Licenced suitable VAS location for Tagwell Road, Droitwich Spa). To consider a mandate to proceed for an OPCC – Edition 2 Funding application towards purchasing of solar VAS equipment for the location. WCC Highways provide and install the pole and base infrastructure and the funding would support purchase of the recommended specification solar sign equipment. The fund closes on 2nd February 2024 and a pre- requisite is confirmation of a licenced location by the Highways Authority as supporting evidence. Full details of the Scheme were provided to all DSTC Elected Members by email on 12th December 2023.
9. HMRC PAYE Anomaly- Pursuant to minute reference 221-2023/24 of the Committee Meeting held on 4th December 2023, Wychavon District Council (Acting in capacity as the nominated Payroll Agents for DSTC), has confirmed on 8th December 2023 that all submissions made to HMRC are up to date and correctly allocated . HMRC have also confirmed the same and that there are no outstanding or overdue liabilities. This now concludes this matter satisfactorily *[for information]*.

10. Office Tenancies- St Richards House. Pursuant to minute reference 223-2023/24 of the Committee Meeting held on 4th December 2023, to confirm that one of the rentable office rooms has now been exchanged by mutual agreement between the two established tenants. This is a satisfactory outcome for all and is effective from 1st January 2024. This changeover has minimal impact and enables consistency for the Town Council arrangements *[for information]*.

11. Accounts for payment. *[lists herewith]*

Distribution:

All Members of Resources Committee
Councillors –

GR Brookes - Chairman
M Brook – Vice-Chairman
SJ Brazier
Mrs J Chaudry
GA Duffy
N Franks
RP Hopkins
AM Sinton
Mrs K Fellows- Mayor (Ex- officio)

Copy to All Other Town Councillors
Agenda for Information to: County & District Councillors for Droitwich Spa,
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