

## Droitwich Spa Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7 RUNNING COSTS	03/04/2023	A-5D1E4901	Current A/C Bank 1 (	Direct Debit	Gas - Community Hall	E-ON	L	170.48	8.52	179.00
6 RUNNING COSTS	03/04/2023	A-207DD30B	Current A/C Bank 1 (	Direct Debit	Electricity - Community Hall	E-ON	L	213.87	10.69	224.56
8 RUNNING COSTS	03/04/2023	000002286	Current A/C Bank 1 (	Direct Debit - Quartert	Trade Refuse Collection	Wychavon District Council	Z	252.85		252.85
16 RUNNING COSTS	03/04/2023		Current A/C Bank 1 (	12306	Music Licence - Community Ha	PPL PRS Limited	S	687.60	137.52	825.12
3 RUNNING COSTS	03/04/2023	A-DE74012E	Current A/C Bank 1 (	Direct Debit	Heritage - Gas	E-ON	S	416.67	83.33	500.00
5 RUNNING COSTS	03/04/2023	A-31FD4043	Current A/C Bank 1 (	Direct Debit	Heritage - Electricity	E-ON	S	250.00	50.00	300.00
14 Stationery	03/04/2023		Current A/C Bank 1 (	12304	Stationery & sundries	Merlin Office Supplies Ltd	S	88.84	17.78	106.62
14 Sundries for general services	03/04/2023		Current A/C Bank 1 (	12304	Stationery & sundries	Merlin Office Supplies Ltd	S	151.46	30.30	181.76
12 Maintenance/Serviceing	03/04/2023	29.03.23 to 28.0	Current A/C Bank 1 (	12302	Maintenance of Access Control	ADT Fire and Security plc	S	155.40	31.08	186.48
1 Utilities	03/04/2023	A-07C67447	Current A/C Bank 1 (	Direct Debit	Electricity - St Richard's House	E-ON	L	79.70	3.98	83.68
2 Utilities	03/04/2023	A-DE74012E	Current A/C Bank 1 (	Direct Debit	St Richard's House - Gas	E-ON	S	416.67	83.33	500.00
4 Utilities	03/04/2023	A-31FD4043	Current A/C Bank 1 (	Direct Debit	St Richard's House - Electricity	E-ON	S	250.00	50.00	300.00
9 Refuse Collection	03/04/2023	00002286	Current A/C Bank 1 (	Direct Debit - Quartert	Trade Refuse Collection	Wychavon District Council	Z	147.81		147.81
10 Staff Salaries & Costs	03/04/2023	000002286	Current A/C Bank 1 (	Direct Debit	Salaries	Wychavon District Council	S	18,619.76	8.40	18,628.16
13 Handyman	03/04/2023		Current A/C Bank 1 (	12303	Attend hot water kitchen - St f	Weldon Heating and Plumbin	Z	60.00		60.00
11 IT System	03/04/2023	DROTTWIC	Current A/C Bank 1 (	Standing Order	IT Support Contract	Total Computer Solutions	S	375.00	75.00	450.00
15 Neighbourhood Plan	03/04/2023		Current A/C Bank 1 (	12305	Neighbourhood Plan Consultar	DJN Planning Limited	Z	173.10		173.10
17 Postage	06/04/2023	6335052400058	Current A/C Bank 1 (	Direct Debit	Postage for Franking Machine	Pitney Bowes	Z	12.76		12.76
19 RUNNING COSTS	11/04/2023	1141700391248	Current A/C Bank 1 (	Direct Debit	Sanitisers Community Hall (CO	Cathedral Leasing Limited	S	64.98	13.00	77.98
20 Maintenance/Serviceing	11/04/2023	1141690391248	Current A/C Bank 1 (	Direct Debit	Sanitisers St Richard's House (	Cathedral Leasing Limited	S	129.99	26.00	155.99
18 Cleaning Contract	11/04/2023	6840043	Current A/C Bank 1 (	Standing Order	Cleaning Contract	Sparkle Cleaning Co Ltd	S	847.17	169.43	1,016.60
21 WATER (USE RECHARGEABL	12/04/2023	7000698810	Current A/C Bank 1 (	Direct Debit	Water Charges - CP Allotments	Water Plus	Z	17.60		17.60
22 Postage	13/04/2023	6335052400058	Current A/C Bank 1 (	Direct Debit	Postage for Franking Machine	Pitney Bowes	Z	106.27		106.27
24 IT System	14/04/2023	1004635	Current A/C Bank 1 (	Direct Debit	Email supplier	Cobweb Solutions	S	40.86	8.17	49.03
23 IT System	14/04/2023	Website Contrace	Current A/C Bank 1 (	GoCardless	Website Monthly Fee	Activ Web Design	Z	40.00		40.00
26 RUNNING COSTS	17/04/2023	50028778	Current A/C Bank 1 (	Direct Debit	Business Rates - Community H	Wychavon District Council	Z	371.60		371.60
25 Rates	17/04/2023	500127516	Current A/C Bank 1 (	Direct Debit	Business Rates	Wychavon District Council	Z	1,709.04		1,709.04
30 RUNNING COSTS	18/04/2023	5404365062210	Current A/C Bank 1 (	Direct Debit	Merchant Card - Cardnet	Lloyds Bank	Z	31.77		31.77
29 RUNNING COSTS	18/04/2023	Agreement Num	Current A/C Bank 1 (	Direct Debit	Clover International Marketpla	Clover International marketpl	Z	35.99		35.99
45 Bank Charges	18/04/2023	10 June to 9 Jul	Current A/C Bank 1 (	372325607	Bank Charges	Lloyds Bank	Z	16.22		16.22
27 WATER (USE RECHARGEABL	18/04/2023	7000916237	Current A/C Bank 1 (	Direct Debit	Water Charges - CL Allotments	Water Plus	Z	3.47		3.47
28 WATER (USE RECHARGEABL	18/04/2023	7000698785	Current A/C Bank 1 (	Direct Debit	Water Charges - Westwood Lo	Water Plus	Z	42.89		42.89

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31 IT System	18/04/2023	5404365062210:	Current A/C Bank 1 (	Direct Debit	Merchant Card - Cardnet	Lloyds Bank	Z	15.00		15.00
47 Utilities	19/04/2023	A-5AACA7F2	Current A/C Bank 1 (	Direct Debit	Electricity - Copcut Park	E-ON	L	19.61	0.98	20.59
46 EVENTS - GENERAL	19/04/2023	A-93BC6661	Current A/C Bank 1 (	Direct Debit	Electricity - Vines Lane	E-ON	L	17.36	0.87	18.23
67 SPRING MEADOW & COPCLJ	20/04/2023	Grounds Maintner	Current A/C Bank 1 (	Standing Order	Grounds Maintenance Spring	Top Cut Mowing Services	S	720.00	144.00	864.00
68 EVENTS - GENERAL	21/04/2023	A-BF8D292A	Current A/C Bank 1 (	Direct Debit	Electricity - Victoria Square	E-ON	L	17.63	0.88	18.51
34 SOUVENIR PURCHASES	24/04/2023		Current A/C Bank 1 (	12309	TTC Purchases	David Whyman Map Sales	Z	25.93		25.93
33 SOUVENIR PURCHASES	24/04/2023		Current A/C Bank 1 (	12308	TTC Purchases	Churchfields Saltworks	Z	101.70		101.70
41 SOUVENIR PURCHASES	24/04/2023	230412-130306-	Current A/C Bank 1 (	12316	Low Power Transmitter	C M Keld	Z	89.95		89.95
37 SOUVENIR PURCHASES	24/04/2023	Becky Butler	Current A/C Bank 1 (	12312	Royal Motorways coach ticket :	Royal Motorways	Z	75.60		75.60
43 Subscriptions	24/04/2023		Current A/C Bank 1 (	12318	CALC Fee & Naic Affiliation Fee	Worcestershire CALC	S	2,331.61	172.08	2,503.69
44 Office Equipment	24/04/2023		Current A/C Bank 1 (	12319	External display notice board	Merlin Office Supplies	S	129.99	26.00	155.99
66 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12338	WDC Coronation Funding	The Salvation Army	Z	200.00		200.00
36 Health & Safety	24/04/2023		Current A/C Bank 1 (	12311	Health & Safety 6 monthly con	John Ellis Associates Limited	Z	750.00		750.00
35 GARDENING CONTRACT	24/04/2023		Current A/C Bank 1 (	12310	Standpipe - Water Usage	Aquam Water Services	S	1.61	0.32	1.93
39 Neighbourhood Plan	24/04/2023		Current A/C Bank 1 (	12314	Memorial Bench & Letters to r	Skipton Business Finance Ltd	S	410.00	82.00	492.00
39 CLOCK, SEATS, BINS, BUS S	24/04/2023		Current A/C Bank 1 (	12314	Memorial Bench & Letters to r	Skipton Business Finance Ltd	S	175.00	35.00	210.00
58 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12330	WDC Coronation Funding	Waterside Residents Associat	Z	200.00		200.00
38 SPRING MEADOW & COPCLJ	24/04/2023		Current A/C Bank 1 (	12313	Fencing rear of Tesco, Spring	Top Cut Mowing Services Ltd	S	1,750.00	350.00	2,100.00
42 LENGTHSMAN DUTIES	24/04/2023	April 2023 Invoik	Current A/C Bank 1 (	12317	Lengthsman Duties	RT Harrison	Z	133.50		133.50
49 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12321	WDC Coronation Funding	The Henry Coventry Almshol	Z	200.00		200.00
61 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12333	WDC Coronation Funding	Claire Fellows, The Old Cock	Z	250.00		250.00
32 Neighbourhood Plan	24/04/2023		Current A/C Bank 1 (	12307	Unspent balance DNP for perc	Neighbourhood Planning Gro	Z	5,850.00		5,850.00
40 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12315	Coronation Funding	TDH Group Limited	S	115.85	23.17	139.02
48 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12320	WDC Coronation Funding	Bagehott Road	Z	200.00		200.00
50 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12322	WDC Coronation Funding	Chawson Residents Associati	Z	200.00		200.00
51 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12323	WDC Coronation Funding	Willow Court Courtyard	Z	200.00		200.00
52 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12324	WDC Coronation Funding	Burrish Street	Z	200.00		200.00
53 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12325	WDC Coronation Funding	St Richard's Gardens	Z	200.00		200.00
54 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12326	WDC Coronation Funding	Severn Court	Z	200.00		200.00
55 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12327	WDC Coronation Funding	Droitwich Church (Westlands	Z	300.00		300.00
56 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12328	WDC Coronation Funding	The Saltway Team	Z	250.00		250.00
57 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12329	WDC Coronation Funding	The Rye Lea Chawson Estate	Z	200.00		200.00
59 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12331	WDC Coronation Funding	Droitwich Working Men's Clu	Z	250.00		250.00
60 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12332	WDC Coronation Funding	Ripple Road	Z	200.00		200.00
62 WDC Coronation Fund	24/04/2023		Current A/C Bank 1 (	12334	WDC Coronation Funding	2nd Droitwich Guides	Z	200.00		200.00

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63	24/04/2023		Current A/C Bank 1 (	12335	WDC Coronation Funding	Wensleydale	Z	200.00		200.00
64	24/04/2023		Current A/C Bank 1 (	12336	WDC Coronation Funding	Henley Drive	Z	200.00		200.00
65	24/04/2023		Current A/C Bank 1 (	12337	WDC Coronation Funding	Newland Hurst Limited	Z	200.00		200.00
70	26/04/2023	0385021151	Current A/C Bank 1 (	Direct Debit	Water Charges - St Richard's H	Water Plus	Z	82.52		82.52
69	26/04/2023	0385030053	Current A/C Bank 1 (	Direct Debit	Water Charges - Statue, Victor	Water Plus	Z	7.06		7.06
72	28/04/2023	#363	Current A/C Bank 1 (	Standing Order	Website Maintenance & Social	Regional Digital Marketing	Z	1,000.00		1,000.00
71	28/04/2023	Compensation at	Current A/C Bank 1 (	506221019	Compensation re Lloyds Bank :	Lloyds Bank	Z	-80.22		-80.22
81	02/05/2023	WM41612870	Current A/C Bank 1 (	Direct Debit	Broadband - Community Hall	BT Group PLC	S	80.92	16.18	97.10
78	02/05/2023	A-207DD308	Current A/C Bank 1 (	Direct Debit	Electricity - Community Hall	E-ON	L	213.87	10.69	224.56
79	02/05/2023	A-5D1E4901	Current A/C Bank 1 (	Direct Debit	Gas - Community Hall	E-ON	L	170.48	8.52	179.00
85	02/05/2023	0385020838	Current A/C Bank 1 (	Direct Debit	Water Charges - Community H	Water Plus	Z	53.03		53.03
75	02/05/2023	A-DE74012E	Current A/C Bank 1 (	Direct Debit	Heritage - Gas	E-ON	S	821.93	164.38	986.31
77	02/05/2023	A-31FD4043	Current A/C Bank 1 (	Direct Debit	Heritage - Electricity	E-ON	S	250.00	50.00	300.00
73	02/05/2023	A-07C67447	Current A/C Bank 1 (	Direct Debit	Electricity - St Richard's House	E-ON	L	79.70	3.98	83.68
74	02/05/2023	A-DE74012E	Current A/C Bank 1 (	Direct Debit	St Richard's House - Gas	E-ON	S	821.93	164.39	986.32
76	02/05/2023	A-31FD4043	Current A/C Bank 1 (	Direct Debit	St Richard's House - Electricity	E-ON	S	250.00	50.00	300.00
80	02/05/2023		Current A/C Bank 1 (	Standing order	Window Cleaning & Bus Shelter	Spotless Cleaning Contractor:	Z	110.00		110.00
84	02/05/2023	000002286	Current A/C Bank 1 (	Direct Debit	Salaries	Wycharon District Council	S	19,010.87	9.30	19,020.17
83	02/05/2023	564	Current A/C Bank 1 (	Standing Order	Gardening Contract	Acorn Environmental Care Lir	S	3,161.58	632.32	3,793.90
82	02/05/2023	DROITWIC	Current A/C Bank 1 (	Standing Order	IT Support Contract	Total Computer Solutions	S	375.00	75.00	450.00
86	03/05/2023		Current A/C Bank 1 (	12339	Work carried out on Allotment	Weldon Heating and Plumbin	Z	120.00		120.00
87	03/05/2023		Current A/C Bank 1 (	12340	Annual maintenance inspector	DH Gittins Limited	S	479.00	95.80	574.80
89	03/05/2023		Current A/C Bank 1 (	12342	TTC Purchases	House of Marbles	S	256.20	51.24	307.44
90	03/05/2023		Current A/C Bank 1 (	12343	First Folio of Shakespeare	Mark Keld	Z	180.00		180.00
88	03/05/2023	Reimbursement :	Current A/C Bank 1 (	12341	TTC Purchases	Star Editions Ltd	S	126.42	25.28	151.70
95	03/05/2023		Current A/C Bank 1 (	12348	Supply & replace faulty switch	Mint Electrical Services	S	60.00	12.00	72.00
87	03/05/2023		Current A/C Bank 1 (	12340	Annual maintenance inspector	DH Gittins Limited	S	342.00	68.40	410.40
93	03/05/2023		Current A/C Bank 1 (	12346	Stationery	Merlin Office Supplies Ltd	S	71.12	14.23	85.35
92	03/05/2023	DSTC - £93.15 f	Current A/C Bank 1 (	12345	Petty Cash Reclaim	Petty Cash	S	187.77	4.75	192.52
94	03/05/2023		Current A/C Bank 1 (	12347	Supply & replace lights with LE	Mint Electrical Services	S	12,320.00	2,464.00	14,784.00
91	03/05/2023		Current A/C Bank 1 (	12344	Council/Mayor photographs	Mike Henley Photography	Z	50.00		50.00
97	09/05/2023	353936	Current A/C Bank 1 (	Direct Debit	Photocopier Lease	Tower Leasing Limited	S	774.00	154.80	928.80
96	09/05/2023	6840043	Current A/C Bank 1 (	Standing Order	Cleaning Contract	Sparkle Cleaning Co Ltd	S	847.17	169.43	1,016.60
99	12/05/2023	1004635	Current A/C Bank 1 (	Direct Debit	Email supplier	Cobweb Solutions	S	40.86	8.17	49.03

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
98 IT System	12/05/2023	Website Contrac	Current A/C Bank 1 (	GoCardless	Website Monthly Fee	Activ Web Design	Z	40.00		40.00
103 RUNNING COSTS	15/05/2023	50028778	Current A/C Bank 1 (	Direct Debit	Business Rates - Community H	Wychavon District Council	Z	369.00		369.00
101 RUNNING COSTS	15/05/2023	82287	Current A/C Bank 1 (	Direct Debit - Quarter	Supply of Hygiene Services	Cathedral Leasing Limited	S	243.75	48.75	292.50
102 Rates	15/05/2023	500127516	Current A/C Bank 1 (	Direct Debit	Business Rates	Wychavon District Council	Z	1,707.00		1,707.00
100 Maintenance/Serviceing	15/05/2023	82288	Current A/C Bank 1 (	Direct Debit	Supply of Hygiene Services	Cathedral Leasing Limited	S	224.10	44.82	268.92
104 RUNNING COSTS	16/05/2023	5404365062210:	Current A/C Bank 1 (	Direct Debit	Merchant Card - Cardnet	Lloyds Bank	Z	31.53		31.53
105 Bank Charges	16/05/2023	10 June to 9 July	Current A/C Bank 1 (	372325607	Bank Charges	Lloyds Bank	Z	14.04		14.04
107 RUNNING COSTS	17/05/2023	Agreement Num	Current A/C Bank 1 (	Direct Debit	Clover International Marketpla	Clover International marketpl	Z	35.99		35.99
106 WATER (USE RECHARGEABL	17/05/2023	7000698785	Current A/C Bank 1 (	Direct Debit	Water Charges - Westwood Lo	Water Plus	Z	148.10		148.10
109 Utilities	19/05/2023	A-5AACA7F2	Current A/C Bank 1 (	Direct Debit	Electricity - Coppcut Park	E-ON	L	18.97	0.95	19.92
108 EVENTS - GENERAL	19/05/2023	A-93BC6661	Current A/C Bank 1 (	Direct Debit	Electricity - Vines Lane	E-ON	L	16.80	0.84	17.64
110 SPRING MEADOW & COPCLU	22/05/2023	Grounds Maintner	Current A/C Bank 1 (	Standing Order	Grounds Maintenance Spring	Top Cut Mowing Services	S	750.00	150.00	900.00
111 EVENTS - GENERAL	24/05/2023	A-BF8D292A	Current A/C Bank 1 (	Direct Debit	Electricity - Victoria Square	E-ON	L	24.50	1.22	25.72
112 Utilities	26/05/2023	0385030053	Current A/C Bank 1 (	Direct Debit	Water Charges - Statue, Victor	Water Plus	Z	7.56		7.56
113 Utilities	26/05/2023	0385021151	Current A/C Bank 1 (	Direct Debit	Water Charges - St Richard's	Water Plus	Z	86.54		86.54
115 RUNNING COSTS	30/05/2023	#363	Current A/C Bank 1 (	Standing Order	Website Maintenance & Social	Regional Digital Marketing	Z	1,000.00		1,000.00
114 Window Cleaning	30/05/2023		Current A/C Bank 1 (	Standing order	Window Cleaning & Bus Shelte	Spotless Cleaning Contractor:	Z	110.00		110.00
116 GARDENING CONTRACT	30/05/2023	564	Current A/C Bank 1 (	Standing Order	Gardening Contract	Acorn Environmental Care Lir	S	3,161.58	632.32	3,793.90
<b>Total</b>								<b>93,012.83</b>	<b>6,773.59</b>	<b>99,786.42</b>

## Droitwich Spa Town Council

Creditor Payments to be presented to Resources Committee

12 June 2023

### Cheques already signed 3 May 2023

12339	Weldon Heating and Plumbing Work carried out on Allotment sites	£120.00
12340	D H Gittins Limited Maintenance and inspection of CCTV system St Richard's House and Copcut site	£985.20
12341	Star Editions Limited TIC Purchases	£151.70
12342	House of Marbles TIC Purchases	£307.44
12343	C M Keld Money reimbursed for purchasing First Folio of Shakespeare	£180.00
12344	Mike Henley DSTC & Mayoral Photographs	£50.00
12345	Petty Cash Reclaim DSTC - £93.15 Heritage Centre - £99.37	£192.52
12346	Merlin Office Supplies Limited Stationery	£85.35
12347	Mint Electrical Services Supply & replace lights St Richard's with LED - £11,448.00 Supply & replace lights Community Hall with LED - £3,336.00	£14,784.00
12348	Mint Electrical Services Supply & replace faulty switch for immersion heater	£72.00

### Cheques for signature 12 June 2023

12349	A. J. Manton, Hillhampton Honey TIC Purchases	£252.50
12350	Association of Independent Museums Membership of Independent Museums 13.03.23 to 12.03.24	£68.00

**SUB TOTAL**

**£17,248.71**

examined, verified and certified by the RFO to confirm that the work, goods or services to which each invoice relates has been received, carried out, examined and represents expenditure previously approved by the council."

**Cheques for signature 12 June 2023**

	<b>Balance C/forward</b>	<b>£17,248.71</b>
12351	Ron Popple Magician - Coronation Celebration Sunday 7 May 2023	£200.00
12352	Bourne Decorators Limited Works completed to Copcut Pool - £2,677.13 Works completed to Underpass to Salvation Army/St Nicholas Church - £2,503.20	£5,180.33
12353	Miss Emma Green Coronation Celebration - Face Painting	£250.00
12354	Aquam Water Services Limited Standpipe Hire Charges 10.05.23 to 09.05.24	£1,194.00
12355	Worcester Concert Brass Bands in the Park - Sunday 14th May 2023	£220.00
12356	The Salvation Army Bands in the Park Donation - Sunday 7th May 2023	£250.00
12357	Buffets our Business Buffet - Monday 15 May 2023 Annual Council/Hon Alderman	£1,198.80
12358	Shipston Town Band Bands in the Park - Sunday 21 May 2023	£280.00
12359	Weldon Heating & Plumbing To attend leaking pipework - Community Hall	£110.00
12360	IAC Audit and Consultancy Limited Internal Audit Services in respect of 2023 Annual Return	£474.00
12361	Blue Strawberry Events Grant - Droitwich Spa Food Festival Event	£1,000.00
12362	The Band of the Gloucestershire Constabulary Bands in the Park - Sunday 28 May 2023	£275.00
12363	Area9security Building check & Unlock - St Richard's House & Community Hall	£161.70
12364	ADT Fire and Security plc Maintenance of Access Control System 26.06.23 to 28.09.23	£212.59

examined, verified and certified by the RFO to confirm that the work, goods or services to which each invoice relates has been received, carried out, examined and represents expenditure previously approved by the council."

**TOTAL****£28,255.13**