

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

Telephone: 01905 774258

13 June 2023

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held at the Council Chamber, St Richards House, Droitwich Spa, WR9 8DS on **Monday 19 June 2023** at 6.00pm.



Mark Keld
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Council meeting. Town Council Meetings are recorded for monitoring purposes.

NOTES

(1) Webcasting Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

(2) This Meeting will be webcast and live streamed on the Internet. It is anticipated that all Full Council and Committee Meetings will be live streamed from June 2023 onwards.

A G E N D A

1. Apologies
2. Declarations of interests
3. To confirm as a correct record the Minutes of the Meeting of Council held on 24 April 2023 at the Council Chamber, St Richards House *[attached]*.
4. To confirm as a correct record the Minutes of the Extra – Ordinary Meeting of Council held on 15 May April 2023 at the Community Hall to confer Honorary Alderman status upon Ex Councillor Mr Edgar Harwood *[attached]*.
5. To confirm as a correct record the Minutes of the Annual Council Meeting held on 15 May 2023 at the Community Hall *[attached]*

6. MAYOR'S ANNOUNCEMENTS

7. POLICING IN DROITWICH SPA

(a) To welcome Sergeant Catherine Atkinson following the retirement of Sergeant Sarah Kent in April 2023 and to receive a report on Policing matters in Droitwich Spa *[for information]*.

(b) To coincide with the New Council Administration, to review and prioritise the Safer Neighbourhoods Team (SNT) – Local Policing Charter chosen priorities for the Town Council. The three priorities previously resolved are measures against – Drugs, Anti-social behaviours and Speeding *[Full list of categories attached]*.

8. HIGH SCHOOL – To receive an update from the Senior Students Team at Droitwich Spa High School *[for information]*.

9. YOUTH COUNCIL – To receive an update from the Youth Council Representatives *[for information]*.

10. INTERNAL AUDITORS YEAR END REPORT FOR PERIOD ENDED 31ST MARCH 2023.- To receive and approve the Internal Auditors Report and Recommendations as presented to the Resources Committee on 12 June 2023, pertinent to the Town Council's Accounts and Annual Return report for the year ended 31 March 2023. Resources Committee minute number 53/2023-24 from the meeting of the 12th June 2023 refers.

11. GOVERNANCE STATEMENT - To receive and approve the Town Council's Annual Governance Statement made as part of the Annual Return report for year ended 31 March 2023 *[Governance Statement and Annual Return attached for information]*.

12. ANNUAL ACCOUNTS - To receive and approve the Town Council's Annual Accounts pertinent to the Town Council's Accounts and Annual Return report for year ended 31 March 2023 *[Accounts and Annual Return attached for information]*.

13. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) PROJECT REPORT – To receive an update report from Councillor GR Brookes in his capacity as the designated Town Council Member with responsibility for the project, including Communications & Liaison and the Steering Group. The previous report was included as part of Full Council on 24 April 2023 - Minute Number 343/2022-23 refers *[report to follow after Steering Group Meeting scheduled for 14 June 2023]*.

14. CHRISTMAS LIGHTING PROCUREMENT- Pursuant to the procurement exercise undertaken, the recommendations of the Working Group from the meeting of 5th June 2023 and Minute reference 33/2023-24 of the meeting of the Community & Amenities Committee on 12th June 2023- to ratify the contract award and renewal arrangements in accordance with the outlined and considered proposals for a period of five years. To note that all arrangements be delegated to the Town Council Officers including notification to the unsuccessful Companies that had submitted bids for the procurement consideration.

15. To receive and consider the Minutes of the under-mentioned meetings:-

1. Planning Committee – 12th June 2023 *[to follow]*

2. Resources Committee – 12th June 2023 *[to follow]*
3. Community & Amenities Committee – 12th June 2023 *[to follow]*

16. Full Fibre Limited – Broadband Apparatus – To consider the following motion and rationale put forward by Councillor RJ Morris.

“Lately several communities in Droitwich have been subjected to Full Fibre and plans to site poles for Superfast Broadband. Residents have noticed markings on pavements and then received letters, with only a few weeks’ notice, notifying that poles will be placed in their roads. This has caused, for many residents, distress, and annoyance.

This Council calls for a public meeting to be arranged at the soonest opportunity to call on Full Fibre to explain their plans for Droitwich, their plan of communication and consultation with communities and for Wychavon District & County Council to explain the planning consent.”

17. COUNTY COUNCIL MATTERS- To receive reports on County Council matters *[if appropriate]*

18. DISTRICT COUNCIL MATTERS – To receive reports on District Council matters *[if appropriate]*

Distribution:

All Members of the Town Council

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