

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

30 May 2023

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You are hereby summoned to attend a meeting of the **Working Group for the Christmas Lights Procurement (delegated for the Community & Amenities Committee)** to be held at the Council Chamber, St Richards House, Victoria Square, Droitwich Spa on Monday 5 June 2023 at 3.15pm or at the close of the meeting of the Grants appraisal Panel if later.



Mark Keld
Town Clerk

AGENDA

1. Apologies for absence
2. To confirm Membership and Chairmanship of the Working Group as determined at the Annual Meeting of Council held on 15th May 2023 and outlined on this Agenda Page.
3. Declarations of Interest
4. To receive, consider and evaluate all of the sealed bids presented from the Town Christmas Lights Contract arrangements opportunity. This follows expiry of the previous 5 Year Contact after January 2023 and the publishing of the Statutory Notice for renewal options through the GOV.UK Contracts Finder portal on 30th March 2023 until closing on 22 May 2023 (4pm) . There were six expressions of interest received resulting in three full bids being produced for consideration. Recommendations arising from the Working Group are to be made to the next scheduled Community & Amenities Committee meeting on 12th June 2023 (Agenda to follow in due course).

Distribution:

All Members of the Community & Amenities Committee

Councillors: -

Mrs C Bowden (Chairman)

EJ Bowden

SJ Brazier

GR Brookes

GA Duffy

Mrs K Fellows - Mayor (Ex- Officio)

Copy to All Other Town Councillors. Agenda for Information to County & District Councillors for Droitwich Spa, Subscribers & Press.