

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

Telephone: 01905 774258

9 May 2023

You are hereby summoned to an Extra-ordinary Meeting of Droitwich Spa Town Council to be held in **The Main Hall of the Community Hall, Heritage Way, Droitwich Spa on Monday 15 May 2023 at 5.45pm**, for the business set out below.

Please note that this meeting precedes the Annual Meeting of Council which will take place at 6pm or at the close of the Extra-Ordinary Meeting, whichever is the later.

Attendees are requested to be seated by 5.40pm at the latest.



Mark Keld
Town Clerk

AGENDA

1. Apologies for Absence
2. Pursuant to the provisions of Section 249(1) of the Local Government Act 1972, to confer the status of Honorary Alderman of the Town of Droitwich Spa upon ex-Councillor Mr Edgar Harwood in recognition of the eminent service he has rendered to the Town as an elected member of the Town Council and for his meritorious services to the town in both a civic and non-civic capacity.

(A formal Order of Proceedings is enclosed).

Distribution:

All Members of the Town Council

Agenda for Information to:
County & District Councillors for Droitwich Spa
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Droitwich Spa Town Council

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9 May 2023

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You are hereby summoned to attend the **ANNUAL MEETING** of **DROITWICH SPA TOWN COUNCIL** to be held in the Main Hall, Droitwich Spa Community Hall, Heritage Way, Droitwich Spa on **MONDAY 15 MAY 2023**. Anticipated start time to be **6.00pm** following the close of the Extra – ordinary Meeting beginning at 5.45 to confer the status of Honorary Alderman of the Town of Droitwich Spa upon ex-Councillor Mr E Harwood.



Mark Keld
Town Clerk

AGENDA

1. Apologies
2. To elect the Town Mayor for the ensuing year
3. To receive the Town Mayor's declaration of acceptance of office
4. To elect the Deputy Town Mayor for the ensuing year
5. To give a vote of thanks to the outgoing Town Mayor
6. To receive a reply by the outgoing Town Mayor
7. To receive an address by the Town Mayor
8. To be advised of the Leadership of each political party on the Town Council
9. To appoint the Council's Standing Committees for the ensuing year together with the Chairmanship of each and their Working Parties and Panels (*list to be circulated at meeting*)
10. To appoint Town Council representatives onto other bodies (*list to be circulated at meeting*)
11. To adopt a Programme of Council and Committee meetings for 2023/2024 (*attached*)
12. Communications from the Mayor (if any).