

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

Telephone: 01905 774258

18 September 2018

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held in The Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on **Monday 24 September 2018** at 6.00pm.



Mark Keld  
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Town Council meeting itself.

## AGENDA

1. Apologies
2. Declarations of interests
3. To confirm as a correct record the Minutes of the Meeting of Council held on 11 June 2018 [*enclosed*]
4. Mayor's Announcements
5. Policing In Droitwich –
  - a) Update report from Sergeant Kent
  - b) Spring Meadow / Door Step Green – To note the estimated breakdown of costs attributed for work incurred from the eviction process, clean up and perimeter strengthening of the Town Council land following the illegal travellers encampment occupancy between 10 & 15 June 2018 [*summary of costs attached for information only*]
6. High School – Update from Head Girl & Head Boy

7. Youth Council – Update from Youth Councillors
8. To receive and consider the Minutes of the under-mentioned Committee meetings:-
  - a) *Planning Committee – 2 July 2018 [previously circulated]*
  - b) *Community & Amenities Committee – 2 July 2018 [previously circulated]*
  - c) *Planning Committee – 30 July 2018 [previously circulated]*
  - d) *Resources Committee- 30 July 2018[enclosed]*
  - e) *Planning Committee- 10 September 2018 [enclosed]*
  - f) *Community & Amenities Committee- 10 September 2018[enclosed]*
9. General Data Protection Regulations *[policy attached]*.-The new General Data Protection Regulation (GDPR) replaced the longstanding Data Protection Act in May 2018. It significantly tightens up the rules on privacy and consent. The Town Council resolved at the 9 April 2018 Resources Committee meeting (minute reference 285) to formally adopt the recommended Data Protection & Privacy Policy as appended. All Councillors are recommended to familiarise themselves with the new policy and the requisite responsibilities. Particular attention is emphasised with regard to the restrictions for email correspondence and disclosure to third parties. *[for information purposes]*.
10. Wychavon District Council New Homes Bonus- Details are attached from the Wychavon District Council Supporting Communities Event which took place at the Pershore Civic Centre on 5 July 2018. These include an explanation of the New Homes Bonus (2018-2022) Community Legacy Grant Scheme. This information was originally circulated to all Town Councillors on 6 July 2018. There will be a two stage competitive bidding process in 2018, 2019 and 2020. Parish and Town Councils may register up to two applications per year. Initial expressions of interest are invited before 23 November 2018 and proposals which align with the overall aims of the scheme and meet criteria will be invited to submit detailed applications by 18 January 2019. Members are asked to consider suitable innovative and ambitious capital projects that create a lasting community legacy in order to accord with the application timescales. *[Full scheme details attached]*
11. County Council Matters
  - a) To receive reports on County Council matters *[if appropriate]*.
12. District Council Matters
  - a) To receive reports on District Council matters *[if appropriate]*.
14. Wychavon District Council – The Chairman’s Diamond Jubilee Community Recognition Award 2018/2019. Nominations are invited to be submitted through the Town Clerk no later than Friday 21<sup>st</sup> December 2018. *[full details attached for information purposes]*
15. Accounts for Payment *[details attached]*

16. To consider the exclusion of the Public and Press by passing the following motion:

*That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.*

17. Neighbourhood Plan – Consideration of the email summary which originates from the Droitwich Spa Town Council and Wychavon District Council Liaison Meeting on the 20 August 2018. This summary *[further copies available]* was circulated marked “private & confidential “to all Town Councillors on the 6 September 2018 through the Town Clerk and presents 5 possible options forward together with 10 associated issues & risk factors. In addition a further short summary is provided which presents additional consideration points which have emerged after the 20 August 2018 Liaison Meeting.*[report attached]*

**Distribution:**

All Members of the Town Council

Agenda for Information to:

County & District Councillors for Droitwich Spa

Subscribers

Press