

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

Telephone: 01905 774258

10 June 2019

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held in The Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on **Monday 17 June 2019** at 6.00pm.



Mark Keld
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Town Council meeting itself.

AGENDA

1. Apologies
2. Declarations of interests
3. To confirm as a correct record the Minutes of the Meeting of Council held on 15 April 2019 [*enclosed*]
4. To confirm as a correct record the Minutes of the Annual Meeting of Council held on 13 May 2019 [*enclosed*]
5. Mayor's Announcements
6. Policing In Droitwich – Update
7. High School – Update from Head Girl & Head Boy
8. Youth Council – Update from Youth Councillors
9. Neighbourhood Planning Group – To update that Councillors Sinton, Humphries and Murray together with Town Council Officers met with a delegation from the Group on 3 June 2019. A conciliatory discussion took place with the following points acknowledged.

- Consideration about the option of resurrecting the Neighbourhood Plan project continues including 3 new Councillors & DSTC Officers attending the Wychavon District Council Parish Conference on 13 June 2019, which has a component overview on Neighbourhood Planning.
- Active Membership of the Neighbourhood Plan Group is currently diminished. Councillors interested in becoming involved & working on the project are encouraged to approach the Group directly.
- More informed consideration is anticipated at either the September or December 2019 Full Council Meetings to accord with continuing to review available options, costs forecasting, budget provision estimates and overall gauging of robust deliverability.

10. To receive and consider the Minutes of the under-mentioned meetings:-

- a) Planning Committee – 10 June 2019 *[to follow]*
- b) Community & Amenities Committee – 10 June 2019 *[to follow]*
- c) Resources Committee – 10 June 2019 *[to follow]*
With the exception of Minutes applicable to the Town Council's Governance Statement & Accounts and Annual Return , to be considered at Agenda Items Nos 11 and 12 below

11. To receive and approve the recommendations of the Resources Committee *[Minutes of the meeting held on 10 June 2019 refers]* pertinent to the Town Council's Annual Governance Statement made as part of the Annual Return report for year ended 31 March 2019

12. To receive and approve the recommendations of the Resources Committee *[Minutes of the meeting held on 10 June 2019 refers]* pertinent to the Town Council's Accounts and Annual Return report for year ended 31 March 2019.

13. Wychavon District Council Community Legacy Funding- To receive the following presentations conducive towards consideration for an agreement in principle to support and collate formal applications to Wychavon. The Town Council is permitted to support two applications for the competitive bidding process this year. The relevant details, timescales and online links are attached.

- Droitwich Spa High School – Community Class Room Project
- Norbury Theatre- Friar Street, Cultural Arts Zone Project

14. Representation on Other Bodies- Pursuant to Minute Number 7 of the Annual Council Meeting held on 13 May 2019 the representation for the Droitwich Spa Council for Coventry Homes Charity and Fair Trade Organisation remained undecided with a deferred decision. With this regard to consider the following points.

- Coventry Homes Charity – To consider the attached correspondence received from Thursfields Solicitors dated 25 March 2019 & acknowledged by the Town Clerk on 26 March 2019.

- Fair Trade Organisation- Previous Town Council representation was former Councillor Mrs Sital Harris.
15. Police and Crime Commissioner for West Mercia – Town & Parish Survey 2019. To note that the survey link and accompanying letter *[attached]* was sent to all Councillors electronically on 9 May 2019 for consideration. Please note that one collective response is requested to be submitted by each Council by the deadline of 11 August 2019. Officer’s recommendation is for all comment and input to be submitted to the Town Clerk separately in order to collate the Town Council collective response by 1 August 2019.
 16. County Council Matters
 - a) To receive reports on County Council matters *[if appropriate]*.
 - b) Local Authority Governor Nomination request. To consider a request received by Councillor Brookes from Debbie Crook, Clerk to the Governors at Witton Middle School dated 15 May 2019.
 17. District Council Matters
 - a) To receive reports on District Council matters *[if appropriate]*.
 18. Bands in the Park Programme 2019. To note the Meet & Greet Schedule for welcoming and announcing the Bands on behalf of the Town Council *[attached]*. Residents have reiterated their requests for Local Councillors to participate.
 19. Accounts for Payment *[details attached]*

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