

Droitwich Spa Town Council

Creditor Payments to be presented to Resources Committee

14 June 2021

Cheques already signed 27 May 2021

11898	Acorn Environmental Care Limited Gardening Contract	£3,095.50
11899	Sarah Davies Reimbursement for books purchased	£15.42
11900	Association of Independent Museums SIM Museum membership	£62.00
11901	Hinton Pest Control Limited Rat Treatment - Vines Lane Allotment Site	£300.00
11902	Bourne Decorators Limited Removal & replace signage to traffic island - £45.00 Work completed to St Richard's House with Truck Mounted equip on gutters/skylights & roof tiles - £414.00	£459.00
11903	A J Manton, Hillhampton Honey Products TIC Purchases	£305.00
11904	IAC Audit & Consultancy Limited Provision of Internal Audit Services in respect of 2021 Annual Return	£420.00
11905	Dr R M Jenkins TIC Purchases	£12.00
11906	Weldon Heating & Plumbing Work completed at Allotment sites & St Richard's House	£220.00
11907	Aquam Water Services Limited Standpipe Hire for 12 months	£1,140.00
11908	GCD Consultancy Chamber PC Workstation Upgrade	£60.00
11909	Gibson Kochanek Studio Mayflower 400 Collage	£600.00
11910	D H Gittins Limited Work carried out on CCTV St Richard's House & Copcut Park	£552.84
11911	D H Gittins Limited Copcut CCTV - 3 site visits	£240.00
	SUB TOTAL	<u>£7,481.76</u>

Cheques for signature 14 June 2021

	Balance C/forward	£7,481.76
11912	Acorn Environmental Care Limited Gardening Contract	£3,095.50
11913	Paul Jones TIC Purchases	£22.50
11914	Churchfields TIC Purchases	£42.00
11915	Merlin Office Supplies Stationery & cleaning sundries	£356.32
11916	ADT Fire and Security plc Maintenance of Access Control System 29 June 2021 to 28 September 2021	£172.36
11917	PC Matthews Solutions Ltd (Steak Festival) First payment - Community Legacy Grant Heritage Trail App	£12,150.00
11918	Kevin Allen TIC Purchases	£20.10
	TOTAL	<u>£23,340.54</u>

Droitwich Spa Town Council
Uncashed payments/transfers out (All banks)
(Upto 31/03/2021)

Voucher	Date	Cheque No.	Description	Total	Bank
542	02/03/2020	11708	Road Closure - Victoria Square	90.00	Current A/C Bank 1 (218
272	12/10/2020	11807	Reimbursement for cancelled Hardin	90.00	Current A/C Bank 1 (218
360	07/12/2020	11839	Attend & fix electrical issues - TIC	372.00	Current A/C Bank 1 (218
400	11/01/2021	11848	Work completed to Copcut Pool	1,546.90	Current A/C Bank 1 (218
425	25/01/2021	11863	Paint street lamppost outside St Rich	396.00	Current A/C Bank 1 (218
483	01/03/2021	11873	Guided Walks 2020 donation	9.15	Current A/C Bank 1 (218
485	01/03/2021	11875	Gardening Contract	3,095.50	Current A/C Bank 1 (218
486	01/03/2021	11875	Cllr B Brookes Divisional Funds	3,600.00	Current A/C Bank 1 (218
487	15/03/2021	11876	Grant	600.00	Current A/C Bank 1 (218
491	15/03/2021	11880	CILCA Training	180.00	Current A/C Bank 1 (218
500	29/03/2021	11881	Works completed on St Richard's Ca	1,716.00	Current A/C Bank 1 (218
501	29/03/2021	11882	Window Service Licences & new offic	579.00	Current A/C Bank 1 (218
502	29/03/2021	11883	Tree work at Copcut Park and Spring	450.00	Current A/C Bank 1 (218
503	29/03/2021	11884	Electrical Improvements at Communi	1,740.00	Current A/C Bank 1 (218
Total -----				14,464.55	

Droitwich Spa Town Council

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
150	02/03/2021	000382884	Current A/C Bank 1 (BGC SU13993	Lengthsman Duties	Worcestershire County Coun	Z	162.22	0.00	162.22
151	02/03/2021	January to March	Current A/C Bank 1 (14764	Rent - St Richard's House	RBK Drive Elements	S	2,732.70	546.54	3,279.24
152	03/03/2021	BB:005	Current A/C Bank 1 (BGC	Clr B Brookes Divisional Funds	Worcestershire County Coun	Z	3,000.00	0.00	3,000.00
153	12/03/2021	DSTCJAN21	Current A/C Bank 1 (SU 13993 000385950	Lengthsman Duties	Worcestershire County Coun	Z	432.81	0.00	432.81
154	18/03/2021	March Rent Invo	Current A/C Bank 1 (14766	Rent - St Richard's House	SpeakEasy N.O.W.	Z	353.46	0.00	353.46
155	29/03/2021	csi0095806	Current A/C Bank 1 (14763	Contribution - Christmas Lights	Wychavon District Council	Z	2,250.80	0.00	2,250.80
156	30/03/2021	36641900	Current A/C Bank 1 (500505	TIC Sales 18 February to 15 M	TIC	Z	21.00	0.00	21.00
Total								8,952.99	546.54	9,499.53

Droitwich Spa Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
460	01/03/2021	011260655970	Current A/C Bank 1 (Direct Debit	Electricity - St Richard's House	E-ON	L	39.05	1.95	41.00
465	01/03/2021	010913394350	Current A/C Bank 1 (Direct Debit	Electricity - Community Hall	E-ON	L	45.71	2.29	48.00
461	01/03/2021	011037688920	Current A/C Bank 1 (Direct Debit	St Richard's House - Gas	E-ON	S	167.08	33.41	200.49
462	01/03/2021	011037688920	Current A/C Bank 1 (Direct Debit	Heritage - Gas	E-ON	S	167.09	33.42	200.51
463	01/03/2021	010913354560	Current A/C Bank 1 (Direct Debit	St Richard's House - Electricity	E-ON	S	126.67	25.33	152.00
464	01/03/2021	010913354560	Current A/C Bank 1 (Direct Debit	Heritage - Electricity	E-ON	S	126.67	25.33	152.00
466	01/03/2021	011037681750	Current A/C Bank 1 (Direct Debit	Gas - Community Hall	E-ON	S	163.33	32.67	196.00
467	01/03/2021	000002286	Current A/C Bank 1 (Direct Debit	Salaries	Wycharon District Council	S	13,297.43	5.60	13,303.03
485	01/03/2021	Gardening contr	Current A/C Bank 1 (11875	Gardening Contract	Acorn Environmental Care Lir	S	2,579.58	515.92	3,095.50
486	01/03/2021	Gardening contr	Current A/C Bank 1 (11875	Cllr B Brookes Divisional Funds	Acorn Environmental Care Lir	S	3,000.00	600.00	3,600.00
468	01/03/2021	IT Support Conti	Current A/C Bank 1 (Standing order	Window Cleaning & Bus Shelte	Spotless Cleaning Contractor	Z	110.00	0.00	110.00
469	01/03/2021	#283	Current A/C Bank 1 (Standing Order	Monthly IT support	GCD Consultancy	Z	375.00	0.00	375.00
470	01/03/2021	Sarah Davies	Current A/C Bank 1 (Standing Order	Website Maintenance & Social	Regional Digital Marketing	Z	1,000.00	0.00	1,000.00
481	01/03/2021	Sarah Davies	Current A/C Bank 1 (11871	Guided Walks 2020 donation	Civic Society	Z	9.15	0.00	9.15
482	01/03/2021	Sarah Davies	Current A/C Bank 1 (11872	Guided Walks 2020 donation	History & Archaeology	Z	9.15	0.00	9.15
483	01/03/2021	Sarah Davies	Current A/C Bank 1 (11873	Guided Walks 2020 donation	Droitwich Theatre and Arts C	Z	9.15	0.00	9.15
484	01/03/2021	Sarah Davies	Current A/C Bank 1 (11874	Reimbursement for gift vouche	S Davies	Z	40.00	0.00	40.00
471	02/03/2021	IT Support Conti	Current A/C Bank 1 (11562	Water Charges - CP Allotments	Water Plus Limited	Z	-30.58	0.00	-30.58
477	02/03/2021	A9046227	Current A/C Bank 1 (Standing Order	Monthly IT support	GCD Consultancy	Z	-375.00	0.00	-375.00
472	03/03/2021	A9046227	Current A/C Bank 1 (Direct Debit	Photocopier Lease	Siemens Financial Services Li	S	774.00	154.80	928.80
473	03/03/2021	DROITWIC	Current A/C Bank 1 (Standing Order	Photocopier - Asset Protection	Siemens Financial Services Li	S	58.55	11.71	70.26
478	04/03/2021	6840043	Current A/C Bank 1 (Standing Order	IT Support Contract	Total Computer Solutions	S	375.00	75.00	450.00
474	08/03/2021	WM 4160 4973	Current A/C Bank 1 (Standing Order	Cleaning Contract	Sparkle Cleaning Co Ltd	S	847.17	169.43	1,016.60
475	08/03/2021	VP22075170	Current A/C Bank 1 (Direct Debit	Telephone line rental - Comm	BT Business	S	91.60	18.32	109.92
476	08/03/2021	1004635	Current A/C Bank 1 (Direct Debit	Telephone line rental/calls/bro	British Telecommunications	S	518.17	103.63	621.80
479	11/03/2021	Website Contrac	Current A/C Bank 1 (Direct Debit	Email supplier	Cobweb Solutions	S	40.86	8.17	49.03
480	12/03/2021	C&A Committee	Current A/C Bank 1 (GoCardless	Website Monthly Fee	Activ Web Design	Z	35.00	0.00	35.00
488	15/03/2021	Mark Keld	Current A/C Bank 1 (11877	Maintenance of Access Control	ADT Fire and Security plc	S	137.57	27.51	165.08
487	15/03/2021	015534725190	Current A/C Bank 1 (11876	Grant	Droitwich Spa High School &	Z	600.00	0.00	600.00
489	15/03/2021	015782872520	Current A/C Bank 1 (11878	Tree work at Copcut Park	R T Harrison	Z	360.00	0.00	360.00
490	15/03/2021	10233309	Current A/C Bank 1 (11880	Handyman duties - Community	R T Harrison	Z	120.00	0.00	120.00
491	15/03/2021	015534725190	Current A/C Bank 1 (Direct Debit	CILCA Training	Worcestershire CALC	Z	180.00	0.00	180.00
492	18/03/2021	015782872520	Current A/C Bank 1 (Direct Debit	Electricity - Vines Lane	E-ON	L	8.65	0.43	9.08
493	18/03/2021	Grounds Mainte	Current A/C Bank 1 (Direct Debit	Electricity - Copcut Park	E-ON	L	21.02	1.05	22.07
494	22/03/2021	10233309	Current A/C Bank 1 (Standing Order	Grounds Maintenance Spring	Top Cut Mowing Services	S	685.00	137.00	822.00
495	24/03/2021	10233309	Current A/C Bank 1 (Direct Debit - Annually	Annual Rental - Franking Mach	Pitney Bowes Finance PLC	S	460.46	92.10	552.56

Droitwich Spa Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
496 Maintenance/Serviceing	25/03/2021	DROITWO4A	Current A/C Bank 1 (Direct Debit - Quarterl	Maintenance and servicing of t	Midland Communications Co	S	52.49	10.50	62.99
497 EVENTS - GENERAL	26/03/2021	014848359300	Current A/C Bank 1 (Direct Debit	Electricity - Victoria Square	E-ON	L	7.78	0.39	8.17
498 Postage	26/03/2021	6335052400058	Current A/C Bank 1 (Direct Debit	Postage for Franking Machine	Pitney Bowes	Z	20.00	0.00	20.00
500 Land Maintenance	29/03/2021		Current A/C Bank 1 (11881	Works completed on St Richan	Bourne Decorators Limited	S	1,430.00	286.00	1,716.00
503 RUNNING COSTS	29/03/2021	Clfr B Brokes BE	Current A/C Bank 1 (11884	Electrical Improvements at Coi	Mint Electrical Services	S	1,450.00	290.00	1,740.00
499 RUNNING COSTS	29/03/2021	#283	Current A/C Bank 1 (Standing Order	Website Maintenance & Social	Regional Digital Marketing	Z	1,000.00	0.00	1,000.00
501 IT System	29/03/2021		Current A/C Bank 1 (11882	Window Service Licences & ne	GCD Consultancy	Z	579.00	0.00	579.00
502 SPRING MEADOW & COPCLU	29/03/2021		Current A/C Bank 1 (11883	Tree work at Copcut Park and	R T Harrison	Z	450.00	0.00	450.00
504 Window Cleaning	30/03/2021		Current A/C Bank 1 (Standing order	Window Cleaning & Bus Shelte	Spotless Cleaning Contractor	Z	110.00	0.00	110.00
Total								31,271.80	2,661.96	33,933.76