

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

8 June 2021

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You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Community Hall, Heritage Way, Droitwich Spa, Worcestershire, on Monday 14 June 2021 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the Committee meeting. Time is set aside at 5.45pm before the start of the Committee meetings to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Committee meeting. Due to ongoing Covid 19 Restrictions the numbers of attendees is limited because of space constraints. Public requests for attendance will be administered on a strictly first received basis until the restrictions have been fully relaxed.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 1 March 2021 by Zoom facility. *[previously circulated]*
4. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council Meeting on 4 May 2021 (details at the end of the Agenda).
5. To note the Membership and Chairmanship of the Grants Appraisal Panel, namely: Councillors R J Morris - Chairman, Mrs C Bowden, E J Bowden, A H Laird, C M Murray and W T Moy (Ex- officio).

6. Grant Applications –As previously notified the scheduled Grants Appraisal Sub - Committee Meeting did not take place on 7 June 2021 by Zoom due to the availability of sufficient Members to achieve Quorum. Following similar arrangements during the Pandemic the attached schedule of Grants is presented for full consideration through the parent Community & Amenities Committee at this meeting [*schedule attached*].

7. Wychavon District Council – Droitwich West Summit 25th June 2021 (8.45am for registration, starting 9.15am to 3.30pm). To be advised that Wychavon District Council have organised a summit for key stakeholders in Droitwich West later this month. Those persons invited include the four Droitwich Spa Town Council West Ward Elected Members. The venue is to be Droitwich Spa Westlands Hall or by Zoom with confirmation and an agenda to follow in due course. [*for information*]

8. Band Concerts Programme – summer 2021. To be advised that tentative arrangements are in place to provide a limited programme of Sunday Band Concerts in Lido park this season. The arrangements are still on a contingency basis due to the ongoing Covid 19 restrictions. It is hoped to make progress and confirm some dates as soon as the road map for lifting of restrictions proceeds further. Permission and the necessary public event protocols will also need to be verified with Wychavon District Council for the Band stand and spectator area before performances are resurrected. Further information will be provided in due course including publicity for the programme once finalised. [*for information*]

9. Wychavon District Council – Building a Greener Recovery Event for Town & Parish Councils - 30 June 2021(6pm to 8pm) by Zoom. This event has already been notified by email and those Elected Members wishing to participate should notify the Town Clerk by 15th June in order to register for the Agenda & Zoom invitations to be provided through Wychavon. Some Members have already registered their interest to participate. The title of the event is **Building a greener recovery** and will include an update from Wychavon’s Leader, Bradley Thomas on what’s been happening since the event last year. **Matt Barker**, Carbon Reduction Officer for Wychavon and Malvern Hills District Councils will give an overview on our Intelligently Green plan and its key objectives and priorities. **Hannah Ross**, manager of the Public-Sector Energy Efficiency Programme at Worcestershire County Council will introduce funding available to reduce carbon emissions from your buildings. You will also hear from **Norton Parish Council** and their experience of installing solar panels on their parish hall. **Liz Etheridge**, Wildlife Sites Officer for Wychavon and Malvern Hills District Councils will discuss our work on habitat restoration and how town and parish councils can get involved using their own land. This will be followed by **Don Gembeckas**, manager of the Natural Networks Programme at Worcestershire County Council, who will talk about the support and funding available to implement your own habitat creation/restoration projects. Finally, **Karen Lewing**, Active Travel Officer at Wychavon District Council, will present the opportunities for enhancing walking and cycling in the area. [*for information*]

10. Wychavon District Council – Business Regeneration Ideas & Town Centre Beautification funding opportunity. Curtis Somers – WDC, Town Centre Recovery Officer has recently updated on the following two initiatives.
 - (a) Feedback from retailers has expressed opinions that the High Street Area is very quiet in terms of shoppers and the ongoing emergence from the lock down restrictions. An approach has been received to consider collaboration for a suitable High Street orientated event in order to help draw public interest and visitors for the area of Town. Discussion is tentative at this point and suggested themes include markets and possibly a vintage car event.
 - (b) The general funding WDC have available incorporates some allocation for beautification within the District Towns, with guidance being for the following:

- Public space maintenance.
- Maintenance of public conveniences (toilets) including new temporary facilities (toilets) provision.
- Beautification activities including graffiti removal.
- Non-permanent public realm adaptations.
- Improvement of green spaces and provision of outdoor seating areas.

An approximate budget of £3000 per town in Wychavon has been set aside and it is hoped to get the input from each Town Council for local suggestions how to spend the allocation. *[for information & consideration of any suggestions on both items].*

11. Copcut Park – Unauthorised tree felling and Criminal Damage Incident – March 2021. Police Crime Reference Number 22/22978/21. *[Report attached for information]*

12. Municipal Planting – summer 2021. To be advised that the summer season bedding, displays and hanging baskets have been put in place during the fortnight commencing 1st June . The varieties are once again different and build on the successes from 2020. These are expected to stay in place until mid - October. *[for information]*

13. Former Councillor & Alderman Mr Peter Pinfield. Pursuant to draft minute reference 288 of the meeting of Full Council held by Zoom on 19 April 2021 the Town Clerk has contacted Mrs Pinfield in order that the Family may consider the following two proposals.

- (a) A blossom tree and memorial plaque in the garden outside St Richards House.
- (b) Renaming of the Community Hall – Main Hall Room after Mr Peter Pinfield including a memorial plaque.

Both suggestions were gratefully accepted and arrangements will be confirmed for suitable dedication ceremonies once the pandemic restrictions allow. Mrs Pinfield has family holiday commitments later in June and it is hoped to progress matters thereafter in July or August. An order has been placed for a suitable cherry blossom tree to be reliably sourced by our Municipal Planting growers. This is anticipated to be ready later in the summer. *[for information]*

14. Queens Platinum Jubilee Community Event – June 2022- Pursuant to draft minute reference 295 of the meeting of Full Council held by Zoom on 19 April 2021 further discussion has taken place with Mrs Caroline Davis from OPUS Event. The Arts Council have confirmed agreement to the request made for transferability of the approximate £15K grant award which was originally sanctioned for Mayflower 400. This is very positive and effectively resets the original budget provision for the whole project delivery. A meeting is arranged with Mrs Davis and other stakeholders for 30th June 2021 at 10.30am in St Richards House. It is hoped to involve both the Chairmen of the Community & Amenities and the Resources Committees to help support delivery of this important and exciting Community Event project. *[for information]*

Distribution:

All Members of the Community & Amenities Committee

Councillors: -

Mrs C Bowden (Chairman)

R J Morris (Vice Chairman)

E J Bowden

D M Craigie

Mrs K Fellows

N R Griffiths

A H Laird

C M Murray

W T Moy (Ex-officio)

Copy to All Other Town Councillors

Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press