

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

5 January 2021

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**NB Councillors - please have the Council's Estimates 2021/22 report circulated with the Agenda Papers available for this meeting.**

You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held using the Zoom Virtual Meeting facility on Monday 11 January 2021 at 6.30pm, or at the close of the meeting of the Community & Amenities Committee, whichever is the later.

The remote meeting format is a special temporary contingency measure due to the Covid 19 Pandemic. As such the log in details will be available & notified to Elected Members by Town Council Officers through a separate email earlier on the day of the meeting. Members of the public wishing to raise questions prior to the meeting from 5.45pm and/or attend the meeting itself should follow the usual protocol (as follows). They must contact the Town Council Office between the times of 9.00am and 1.00pm on the day of the meeting in order to be notified of the log in details for the virtual meeting format and register any questions for consideration.



Mark Keld  
Town Clerk

## AGENDA

1. Apologies for absence.
2. Declarations of Interests
3. To confirm as a correct record the Minutes of the meeting of the Committee held on 7 December 2020 by the Zoom facility. *[previously circulated]*
4. Budget and Estimates 2021/2022. To consider any recommendations made by the Community & Amenities Committee at its meeting on 11 January 2021 (to be held immediately prior to the Resources Committee's meeting). *[full report attached]*

5. Council’s Estimates for 2021/2022 – to consider the full report *[attached]* and the recommendations of the Community & Amenities Committee *[to be reported verbally as Agenda Item 4 above]* and to make recommendations upon the Council’s Budget, Estimates & Precept for 2021/2022 to Council at its meeting on 25 January 2021. The deadline for receipt of the 2021/2022 final precept confirmation by Wychavon District Council is 29 January 2021
  
6. Mayflower Ghost Ship Project. To consider a request for an ex-gratia payment towards “out of pocket expenses” incurred by Mr Alan Davey in completion of his project. A request and accompanying breakdown of the expenditure including receipts has been received from Mr Davey on 1<sup>st</sup> January 2021. To note the following points. *[Summary report attached as provided by Mr Davey]*
  - a. The Town Council has no contractual obligations or contact with the fabrication company with which Mr Davey instructed works.
  - b. Consideration for and any resultant ex-gratia award should be made as a conciliatory gesture without prejudice or any liability.
  - c. Of the total expenditure outlined on the report (£1080.59), 50.42% (£544.88) relates to steel and fabrication materials which was not part of the original proposals or designs referred to the Town Council in September 2019.
  - d. The decision to commission fabricators with the connected costs being incurred was made without reference to and without any prior approval from the Town Council.
  - e. The original specification proposed to the Town Council and agreed in principle was a simple wooden build replica design which did not require steel or welding by a professional fabricator.
  - f. The concept of the replica build was to be a component of the Mayflower 400 commemoration due to take place on 4<sup>th</sup> July 2020, which was not able to proceed due to the Pandemic.
  
7. Accounts for payment. *[lists herewith]*

**Distribution:**

<p>All Members of Resources Committee Councillors –  A Humphries (Chairman)  AM Sinton (Vice Chairman)  R G Beale  E J Bowden  G R Brookes  Mrs J M Chaudry  D M Craigie  R P Hopkins  W T Moy( Ex- officio)</p>	<p>Copy to All Other Town Councillors</p> <p>Agenda For Information to:  County &amp; District Councillors for Droitwich Spa  Subscribers  Press</p>
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