

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

4th September 2018

Telephone: 01905 774258

www.droitwichspa.gov.uk

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 10 September 2018 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Mark Keld
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 2 July 2018 [*circulated previously*]
4. To receive and consider the recommendations of the Grants Appraisal Committee meeting held on 3 September 2018 [*schedule attached*]
5. Christmas Lights Switch on, 24th November 2018.

Pursuant to Minute No. 71 of the Community & Amenities meeting held on 2nd July 2018, the Chairman, Councillor Mrs Harris met with the Town Clerk & Assistant Town Clerk on Tuesday 14th August 2018 in order to discuss ideas. It was decided to maintain the arrangements in a similar format to the past few years which had been generally well received. The full programme of activity and entertainment for the day will be finalised ready for promotion by October. It was decided that we would hold a Christmas Card Design competition for students at local primary schools in Key Stage 1. Three winners will be picked from the entries, one each from Councillor Mrs Bowden, Councillor Morris

& Councillor Brookes. The winners will assist the Mayor at the lights switch on ceremony. *[information only]*

6. Mayflower 400 – A site visit took place on 18th July at the Chateau Impney to discuss ideas and look at suitable locations for this event. A follow up visit from J A Productions was then scheduled for the 1st August with the Chateau and we are currently waiting on updates from this, however all early indications are that everyone is in favour of the event being held in early July 2020 at Chateau Impney.
7. Town Planting Contract – Our current town centre planting contractors are ceasing trading this Autumn. We are currently in talks with a local firm to consider options to replace the contract on a like for like basis. Provisional discussions have determined that the work involved is highly specialist and as such it may be necessary to follow a formal tendering process for new external contractors. Options continue to be discussed and a further report will follow at the next meeting in November. The priority remains to endeavour to maintain a cost effective municipal planting scheme with the usual high standards.*[information only]*
8. Droitwich Spa Heritage and Tourist Information Centre Website – The website is progressing with meetings between Heritage Manager’s and the developer. The new website will have different pages to highlight: Learning, Accessibility, Facilities and Events & exhibitions. It is hoped it will be up and running shortly. *[information only]*
9. RespectAbility Wall Plaque for Kate Brackley – Project RespectAbility is funded by The National Lottery through the Big Lottery Fund and organised by The Monday Night Club. Its purpose is to celebrate the achievements of people with learning disabilities in Worcestershire. Kate Brackley, an award winner, is a resident in Droitwich Spa and therefore they would like to display her plaque within the town. Kate is a founder member of SpeakEasy NOW, a company who are currently tenants within St Richards House therefore it would be appropriate to display the plaque within the Heritage Centre. The Mayor has been invited to unveil the plaque when all has been arranged. *[information only]*

Distribution:

All Members of the Community & Amenities Committee

Councillors: -

Mrs S Harris (Chairman)	Mrs K Tomalin
A H Laird (Vice-Chairman)	A Humphries
Mrs C Bowden (Ex-Officio)	W T Moy
S Best	Ms J H Bolton
Mrs A Hawkins	

Copy to All Other Town Councillors

Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press