

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

4 June 2019

Telephone: 01905 774258  
[www.droitwichspa.gov.uk](http://www.droitwichspa.gov.uk)

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 10 June 2019 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Mark Keld  
Town Clerk

## PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 4 March 2019 *[enclosed]*
4. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council Meeting on 13 May 2019 (details at the end of the Agenda).
5. To note the Membership and Chairmanship of the Grants Appraisal Panel, namely: Councillors R J Morris - Chairman, Mrs C Bowden, E J Bowden, A H Laird, C M Murray and W T Moy (Ex- officio).
6. To receive the recommendations of the Grants Appraisal Panel arising from the meeting held on 3 June 2019. *[schedule attached]*
7. To receive a report on the preliminary insurance claim registered by the Innovation Group Ltd for the Spring Meadow/ Door Step Green Public Open Space on behalf of the owner of 23 Arkle Close , Droitwich Spa. *[report attached]*

8. To receive a report on the discovery of Japanese Knot Weed growing at Westwood Lodge Allotments on 20<sup>th</sup> May 2019 and the associated liabilities to take forward. *[report attached]*
9. To receive a report and consider issues and options regarding the Honeymans Gardens traffic island at the intersection of Salwarpe Way and Kidderminster Road *[report attached]*
10. To report on maintenance costs and requests received for additional bus shelter infrastructure *[report attached]*
11. To confirm the successful acquisition of museum display equipment for the Heritage Centre and Tourist Centre. Thanks to the diligence of the Heritage Managers and Town Council Officers a successful expression of interest submitted to the Royal Academy in London has enabled a quantity of surplus specialist cabinets to be secured on a permanent gift basis. These bespoke units are high quality and in pristine condition. The acquisition will provide desperately needed equipment to help showcase and expand our local Museum collection. The component quantity is also conducive towards helping to fit out the proposed redesign and improved configuration of the Heritage Centre which it is hoped to consider and progress further later in the year. The overall St Richards House project legacy will coincide with the tentative May Flower 400 celebrations being planned for June 2020. Anticipated delivery of the new equipment is 8 June 2019. *[Photograph of units attached for information purposes]*
12. Christmas Lights Switch on 23rd November 2019 – Pursuant to minute no. 183 of the Community and Amenities meeting held on 14 January 2019 a delegation comprising the Chairman, Vice Chairman and Officers of the Town Council will meet during August to confirm the event arrangements. This will include entertainment and the details of the festive lighting contract. Full details of the programme will be provided at the Community and Amenities meeting on 9<sup>th</sup> September 2019 *[for information only]*

**Distribution:**

All Members of the Community & Amenities Committee

Councillors: -

Mrs C Bowden (Chairman)  
R J Morris (Vice Chairman)  
E J Bowden  
D M Craigie  
Mrs K Fellows  
N R Griffiths  
A H Laird  
C M Murray  
W T Moy (Ex-officio)

Copy to All Other Town Councillors

Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press