

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

24 May 2018

Telephone: 01905 774258
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You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on Monday 4 June 2018 at 6.30pm, or at the close of the meeting of the Community & Amenities Committee, whichever is the later.



Mark Keld
Town Clerk

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

AGENDA

1. Apologies for absence.
2. Declarations of Interests
3. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council meeting on 14 May 2018 (details at end of Agenda)
4. To confirm as a correct record the Minutes of the meeting of the Committee held on 9 April 2018 [*circulated previously*]
5. To note that the Emergency Committee membership, as laid down in the Internal Control Policy, comprises the Chairman and Vice-Chairman of Resources Committee, the Mayor, the Leader of the Majority Party and the relevant Committee Chairman (the Town Clerk also being a member of this committee).
6. To receive the Town Council accounts for the year ending 31 March 2018 and recommend their approval to Council [*copy attached*].
7. To receive the statement of assurance on the Annual Return and recommend its approval to Council [*copy attached*]

8. To receive the statement of accounts on the Annual Return and recommend its approval to Council [*copy attached*]
9. To receive and note the Bank Reconciliation statement for the year ending 31 March 2018 [*copy attached*]
10. To receive the Interim report dated 21st March 2018 and Annual report dated 17th May 2018 of the Internal Auditor [*copies attached*]
11. Community Hall heating system – To consider the report and estimate attached from the plumbing and heating engineer normally instructed for such matters. The recommendations will improve operational efficiency of the community hall heating system, update obsolete and worn fittings and simplify future maintenance. To accord with protocol two additional estimates are being sought. [*report/estimate attached*]
12. Accounts for payment [*list herewith*]
13. To consider the exclusion of the Public and Press by passing the following motion:
That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.
14. Landholdings[*report attached*]

Distribution:

<p>All Members of Resources Committee Councillors – Mrs K Tomalin (Chairman) A Humphries (Vice-Chairman) Mrs C Bowden (Ex-officio) R G Beale G R Brookes G Duffy L Evans A H Laird A Sinton</p>	<p>Copy to All Other Town Councillors</p> <p>Agenda For Information to: County & District Councillors for Droitwich Spa Subscribers Press</p>
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