

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

26 June 2018

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[www.droitwichspa.gov.uk](http://www.droitwichspa.gov.uk)

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 2 July 2018 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Mark Keld  
Town Clerk

## PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 4 June 2018 [*circulated previously*]
4. To receive and consider the recommendations of the Grants Appraisal Committee meeting held on 4 June 2018 [*schedule attached*]
5. Additional Website for Tourist Information Centre [*proposal attached*]  
Officer's recommendation is to support this request to enable the tourism and visitor experience to be enhanced and expanded using further social media options including a weekly blog page.
6. Christmas Lights Switch on 24th November 2018 – Pursuant to minute no. 196 of the Community and Amenities meeting held on January 2018 a delegation comprising the Chairman, Vice Chairman and Officers of the Town Council will meet during August to confirm the event arrangements. This will include entertainment and the details of the renewed festive lighting contract. Full details of the programme will be provided at the next Community and Amenities meeting on 10<sup>th</sup> September 2018 [*for information only*]

7. Yew Tree Village Development – The Town Council have been approached by a resident for an additional dog bin on this development. The associated costs from Wychavon would be £514.76, this includes an annual servicing fee of £61.88.
8. Guided Walks – Insurance & Safeguarding Training.  
Following a recent enquiry it has been necessary to review arrangements for the regular guided town walks provided through the Heritage Centre. To this effect it is a requirement for this activity to be included within the Town Council public liability insurance policy for the walk leaders and all participants. The requirements to put this in place are progressing which include risk assessments, emergency contacts and procedures and suitable safeguarding module training. Confirmation of insurance cover should be obtained fairly swiftly. *[for information only]*
9. Proposal for a Rik Mayall Memorial Sculpture/Monument – The Town Council have been approached through our website by an artist from the Black Country Arts Council named Cal, who has expressed a desire to create a sculpture / monument in memory of the well-known local comedian and actor, the late Rik Mayall. Please see <http://www.calsartwork.co.uk> for examples of his work.

**Distribution:**

All Members of the Community & Amenities Committee

Councillors: -

Mrs S Harris (Chairman)

Mrs K Tomalin

A H Laird (Vice-Chairman)

A Humphries

Mrs C Bowden (Ex-Officio)

W T Moy

S Best

Ms J H Bolton

Mrs A Hawkins

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Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press