

Droitwich Spa Town Council

HIRE CHARGES- From 1st April 2016

DROITWICH SPA COMMUNITY HALL – HERITAGE WAY

Hours of hire are from 9 am until 10.30 pm Monday to Saturday. Any time required outside of these hours will be at the Town Clerk's discretion and may incur an additional charge. Hourly rate includes use of kitchen. NB Caretaker call-outs additional to the booking may be chargeable at £10 (flat rate).

MAIN HALL		Hourly Rate	Full Day (including evening)
	Monday to Saturday	£20.00	£150.00

JOHN CORBETT ROOM		Hourly Rate	Full Day (including evening)
	Monday to Saturday	£15.00	£90.00

SMALL MEETING ROOM		Hourly Rate	Full Day (including evening)
	Monday to Saturday	£10.00	£60.00

COUNCIL CHAMBER, ST RICHARD'S HOUSE – VICTORIA SQUARE

Council Chamber	Room Capacity	Hourly Rate	Full Day (including evening)
Monday to Saturday	40 people Boardroom layout	£25.00	£150.00

Boardroom layout for 20 people, with 20 seats in public gallery area (tables cannot be repositioned) and access to kitchen via security key.

**A REDUCTION OF 20% WILL BE APPLIED TO THE ROOM HIRE FEE FOR REGISTERED CHARITIES.
PLEASE MAKE SURE YOUR CHARITY REGISTRATION NUMBER IS ON YOUR BOOKING FORM TO QUALIFY FOR THIS DISCOUNT**