

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

22 May 2014

Telephone: 01905 774258  
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You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on Monday 1 June 2015 at 6.30pm, or at the close of the meeting of the Community & Amenities Committee, whichever is the later.



Pam Craney  
Town Clerk

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## AGENDA

1. Apologies for absence.
2. Declarations of Interests
3. To note the Membership and Chairmanship of the Committee, as determined at the Annual Council meeting on 18 May 2015 (details at end of Agenda)
4. To appoint a Vice-Chairman of the Committee
5. To confirm as a correct record the Minutes of the meeting of the Committee held on 13 April 2014 [*circulated previously for Council on 29 April 2015 and available on the Town Council's website*]
6. To note that the Emergency Committee membership, as laid down in the Internal Control Policy, comprises the Chairman and Vice-Chairman of Resources Committee, the Mayor, the Leader of the Majority Party and the relevant Committee Chairman (the Town Clerk also being a member of this committee).

7. Droitwich Spa Food Festival 2015: As a matter of expediency, to consider any recommendations from the Community & Amenities Committee meeting on 1 June 2015 arising from the presentation and with regard to financial assistance.
8. To receive and approve the Town Council accounts for the year ending 31 March 2015 *[copy attached]*.
9. To receive and approve the statement of accounts and statement of assurance on the Annual Return *[copy attached]*.
10. To receive and note the Bank Reconciliation statement for the year ending 31 March 2015 *[copy attached]*.
11. To receive the report of the Internal Auditor *[copy attached]*.
12. To approve payment of the Special Grants, as per the budget estimates agreed by Council, as follows:
  - Citizens' Advice Bureau - £4,000
  - Droitwich Council for Voluntary Service - £3,000
  - St Mary de Witton (maintenance of churchyard) - £1,300
13. Accounts for payment *[list herewith]*

**Distribution:**

All Members of Resources Committee Councillors – G R Brookes (Chairman) R G Beale (Ex-officio) L Evans A Humphries A H Laird Mrs M A Lawley R Murphy T J Noyes A M Sinton	Copy to All Other Town Councillors  Agenda For Information to: County & District Councillors for Droitwich Spa Subscribers Press
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