

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

Telephone: 01905 774258

12 June 2017

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held in The Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on **Monday 19 June 2017** at 6.00pm.



Pam Craney  
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Town Council meeting itself.

## AGENDA

1. Apologies
2. Declarations of interests
3. To confirm as a correct record the Minutes of the Meeting of Council held on 24 April 2017 *[enclosed]*
4. To confirm as a correct record the Minutes of the Annual Meeting of Council held on 15 May 2017 *[enclosed]*
5. Mayor's Announcements
6. Policing In Droitwich – Update
7. High School – Update from Head Girl & Head Boy
8. Youth Council – Update from Youth Councillors
9. Neighbourhood Planning Group – Update Report *[attached]*
10. Brine Heritage Group – Update Report *[attached]*

11. To receive and consider the Minutes of the under-mentioned meetings:-
  - a) Planning Committee – 5 June 2017 *[enclosed]*
  - b) Community & Amenities Committee – 5 June 2017 *[enclosed]*
  - c) Resources Committee – 5 June 2017 *[enclosed]*  
*With the exception of Minutes 32 and 33, to be considered at Agenda Items Nos 12 and 13 below*
12. To receive and approve the recommendations of the Resources Committee *[Minute 32 of the meeting held on 5 June 2017 refers]* pertinent to the Town Council's Annual Governance Statement made as part of the Annual Return report for year ended 31 March 2017
13. To receive and approve the recommendations of the Resources Committee *[Minute 33 of the meeting held on 5 June 2017 refers]* pertinent to the Town Council's Accounts and Annual Return report for year ended 31 March 2016
14. County Council Matters
  - a) To receive reports on County Council matters *[if appropriate]*.
15. District Council Matters
  - a) To receive reports on District Council matters *[Councillor T J Noyes to report if appropriate]*
16. Accounts for Payment *[details attached]*
17. To consider the exclusion of the Public and Press by passing the following motion:

*That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involved personal, financial and legal matters.*
18. Land at Kidderminster Road – Briefing from Mr M Nicol, Nicol & Co on the proposals to date *[correspondence attached]*
19. Heritage Manager (Job-Share) – to note that Miss L Backhouse has resigned from her position with effect from 11 September 2017 to commence full time study for a PhD Doctorate Degree at the University of Reading and therefore to consider setting up an Interview Panel for this post, comprising:

Councillor Mrs K Tomalin, Chairman of Resources Committee;  
Councillor Mrs S Harris, Chairman of Community & Amenities Committee; and  
Mrs Pam Craney, Town Clerk  
Mr Mark Keld, Assistant Town Clerk Community & Amenities

and that arrangements for dealing with the job-share vacancy be delegated to the Town Clerk.

**Distribution:**

All Members of the Town Council

Agenda For Information to:

County & District Councillors for Droitwich Spa

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