

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

2nd November 2015

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You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 9th November 2015 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Pam Craney
Town Clerk

PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 14th September 2015 [*previously circulated*]
4. To receive and consider the recommendations of the Grants Appraisal Panel from the meeting held on 2 November 2015 [*enclosed*]
5. Estimates 2016/2017 and Review of Charges – The Committee is invited to consider the Council's Estimates 2016/2017 for services, fees and charges within its remit [*report enclosed – nb required for Resources Committee 7 December 2015 also*]
6. At the request of Mr Peter Hawkins, Chairman of Droitwich Arts Network (DAN) - to note the plans of DAN for 2016 as set out in the Minutes of their meeting held on 1st October 2015 [*enclosed*]
 - *DAN Projects – please note these are not precluded from requesting financial support from the Grants Appraisal Panel.*
 - *Section 10 – with reference to the donation of a figurative artwork from Mr Hazzard, please note that the recommendation from the Community & Amenities Committee was not supported by Council on 28 September 2015.*

7. Christmas Lights Switch On Event-Saturday 28th November 2015 - Pursuant to Minute No's 220 and 221 of the meeting of the Committee held on 12th January 2015 and Minute No 80 of the meeting held on 6th July 2015 the attached programme of activities and entertainment for the day has now been confirmed. The additional input of Councillor Best and Mrs Janet Yates – Wychavon District Council is noted and gratefully appreciated [*enclosed*]
8. Christmas Market 2015 - Proposal from Charter Market Operator - Pursuant to Minute No 104 of the meeting of the Committee held on 14th September 2015 the Market Operator was unable to commit to the original authorised trading dates of Monday 7 December to Sunday 13 December inclusively and Tuesday 22 December to Thursday 24 December inclusively. Subsequently and with the intervention of Councillor G R Brookes confirmation has been received for the sole trading dates of 8 December until 13 December inclusive. A press release will be completed on receipt of full details including anticipated trading hours, the mix of stalls and goods available including any special features and any planned entertainment components.
9. Asset Sponsorship Scheme - Immediate Solutions - Pursuant to Minute No 102 of the meeting of the Committee held on 14th September 2015 the matter has been progressed and a draft contract is being reviewed. Following the presentation to the Committee made on the 14th September 2015 Mr Evans has confirmed that in principle the Town Council will be able to make use of signs for promoting Town Events in any period when they are not occupied by Sponsor and that the Company maintains an ethical and responsible governance policy with regard to all sponsors and advertising content.
10. Terms and Conditions for Allotment Tenancy Agreements - the committee is requested to consider an amendment clause(s) for inclusion as part of the existing terms and conditions document. This is specifically to prohibit the practice of bringing old carpeting and floor underlay on to the plots as a measure to help suppress weeds growth and similarly the use of old tyres as weights to anchor the carpeting or plastic sheets. Problems have been encountered whereby the materials and dye content contaminates the soil and also land fill restrictions make removal and disposal of such discarded items very difficult. The accumulation of the aforementioned items at Westwood Lodge site may now necessitate specialist disposal at cost to the Town Council. Reference should also be made prohibiting the import of any waste materials to be disposed on site such as asbestos sheeting, old fridges, domestic appliances and garden rubbish.

Distribution:

All Members of the Community & Amenities Committee

Councillors: -

A M Sinton (Chairman)

R G Beale (Ex-officio)

S Best

Ms J H Bolton

Mrs C Bowden

Mrs A Hawkins

Mrs S Harris

A Humphries

A H Laird (Vice-Chairman)

Copy to All Other Town Councillors

Agenda For Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press