

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

8 January 2018

Telephone: 01905 774258  
[www.droitwichspa.gov.uk](http://www.droitwichspa.gov.uk)

You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 15 January 2018 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Pam Craney  
Town Clerk

**NB Councillors - please bring  
Council's Estimates 2018/19  
report circulated with the  
Agenda with you to the  
meeting.**

## PUBLIC SESSION

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 13<sup>th</sup> November 2017 [*enclosed*].
4. Christmas Lights Switch-On, Saturday 24<sup>th</sup> November 2018. Following another successful and popular event held in 2017 the Committee is requested to consider arrangements for planning the 2018 event. The proposal is put forward to delegate these arrangements once again including the format and entertainment to the Chairman, Vice Chairman and Assistant Town Clerk – Community & Amenities.
5. Christmas Lights Contract- 2017 represented the final year of the three year contract for Festive illuminations in the town centre provided by the Festive Lighting Company. This company have now successfully tendered on four occasions spanning a twelve year term. In view of the existing infrastructure in place it is likely that a competitive quotation for the future provision will be submitted and it is therefore recommended that should this be comparable with current budgetary arrangements then the contract be renewed.

6. Estimates 2018/2019 and Review of Charges- The Committee is invited to consider the Council's Estimates 2018/2019 for services, fees and charges within its remit [*report enclosed –nb required for Resources Committee meeting also*]
7. Arterial Road Gateway Signage - Pursuant to Minute Number 161 of the Community & Amenities Committee meeting held on 13<sup>th</sup> November 2017 two of the three remaining sign boards have now been collected by Mr Alan Davey of the Probus 87 Group. Unfortunately Mrs Eunice Williams from St Richards Hospice has advised following inspection of the remaining third sign that the dimensions are prohibitive for them accepting it. As such the Committee is requested to reconsider a suitable alternative beneficiary from the original list [*attached*]. To date the Town Clerk has not formally notified any of the applicants apart from the German Twinning Group, via Councillor R J Morris, that they have been unsuccessful based on the November 2017 resolution. When a revised decision is reached all applicants will be contacted.
8. Worcestershire Pollinators Conference 2018- The Committee is advised of the attached details for the Conference which is open to schools, community groups and parishes. The Scheme supports biodiversity and environmental awareness particularly for public open and community spaces. The date, venue and joining details are outlined on the attachment [*for information only*]

**Distribution:**

All Members of the Community & Amenities Committee

Councillors: -

Mrs S Harris (Chairman)

G Duffy

S Best (Ex-officio)

A Humphries

A Sinton (Vice-Chairman)

A H Laird

Ms J H Bolton

Mrs K Tomalin

Mrs C Bowden

Copy to All Other Town Councillors

Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press