# Droitwich Spa Town Council

MINUTES of the meeting of the CHARTER MARKET SUB-COMMITTEE held in the Council Chamber, St Richards House, Victoria Square, Droitwich Spa, on Monday 1 September 2014 at 2.30pm.

PRESENT: Councillor G R Brookes - Chairman
Councillor E Harwood
Councillor R E Murphy
Councillor A Sinton

NON-MEMBERS PRESENT: Mrs Janet Yates, Area Partnership Manager, Wychavon District Council; and Mr D Cotton of Cotswold Markets Ltd and Messrs J and M Jones by invitation for Agenda Item No 6.

APOLOGIES FOR ABSENCE:
Councillor Mrs E A Taft. A letter from Councillor Mrs E A Taft, Vice-Chairman of the Community & Amenities Committee, was circulated at the meeting.

9. DECLARATIONS OF INTEREST

There were no declarations of interest made.

10. MINUTES OF THE LAST MEETING OF THE SUB COMMITTEE HELD ON 10 JUNE 2014.

RESOLVED That the Minutes of the meeting of the Charter Market Sub-Committee held on 10 June 2014 be confirmed as a correct record and signed by the Chairman.

11. TO RECEIVE ANY FURTHER COMMENTS FROM THE PUBLIC UPON THE OPERATION OF THE CHARTER MARKET
*[Copies were circulated at the meeting, comprising an anonymous letter of complaint to the Chairman in his capacity as Mayor, an email from the Chairman advising of discussions with a member of staff at Queen Street Butchers, an email from Mr Rhod Drury and a further anonymous email both in support of the market.]*

The anonymous comments were disregarded and the others noted.

12. TO EXCLUDE THE PUBLIC AND PRESS

RESOLVED That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involved financial and legal matters.

## CLOSED SESSION

13. POTENTIAL OPERATORS – REVIEW OF EXPRESSIONS OF INTEREST

Mr M Keld, Assistant Town Clerk had met with several market operators and written expressions of interest had been received from:

- Dermot McGillicuddy, LSD Promotions Ltd *(of Stratford-upon-Avon, Tamworth, Oxford etc markets)*
- Douglas Cotton, Cotswold Markets Ltd *(of Tewkesbury, Cheltenham, Moreton-in-Marsh etc markets).*
- Joe Jones, OnetoOne Events (the current provider)

Documentation had been received from all and was reviewed by the Sub-Committee. It was noted that Mr McGillicuddy was unable to attend, owing to a pre-arranged holiday.

Councillors Brookes and Murphy had visited the Tewkesbury and Stratford-upon-Avon markets and photographs had been circulated prior to and at the meeting.

The Sub-Committee agreed a set of questions to put and then interviewed Mr Cotton and Messrs J & M Jones.

Following discussion as to the merits of each, it was

RECOMMENDED

1. That the current operator, Messrs J & M Jones of OnetoOneEvents continues as the Council's provider of the Friday Charter Market for a period of three years, subject to:
   i) the fee to be no less than £500 + VAT per calendar month with an annual review in January each year.
   ii) All documentation including Insurance and Health & Safety forms etc to be completed and returned annually unless changes in the meantime necessitate revision to these.
   iii) Wychavon District Council's grant of £500 for publicity to be matched by the Operator and expended by 31 March 2015.

2. That the Friday Charter Market Sub-Committee continues to monitor all aspects of the operation of the Market on a regular basis, and at least six-monthly.

3. That Dermot McGillicuddy of LSD Promotions Ltd and Douglas Cotton of Cotswold Markets Ltd be thanked for their interest and advised that the Town Council will be continuing with the current operator for the provision of the Charter Market.

14. BUSINESS RATES INFORMATION

The Town Clerk advised that other then the valuation already reported, there were still no further details as to the payment of Business Rates had been received.

The Meeting closed at 4.16pm.

Chairman of Charter
Market Sub-Committee _____
?? 2014

Chairman of Community
& Amenities Committee _____
8 September 2014