

Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 29 July 2019 at 7.11 pm

PRESENT: Councillor A Humphries (Chairman)
Councillor AM Sinton (Vice Chairman)
Councillor RG Beale
Councillor E Bowden
Councillor GR Brookes
Councillor JM Chaudry
Councillor RP Hopkins
Councillor WT Moy (Ex officio)

ALSO PRESENT: Councillors Mrs C Bowden, G Duffy, Mrs K Fellows, J Grady, DJ Morris, RJ Morris and CM Murray.

APOLOGIES FOR ABSENCE: Councillor DM Craigie.

95. DECLARATIONS OF INTERESTS

Councillor E Bowden declared a non-pecuniary interest in Agenda Item 5 for the consideration of approval for the Special Grants. This was in relation to the proposed annual award payment of £3000 for the Droitwich Spa, Council for Voluntary Services and his support to the Group as a volunteer driver.

Councillor CM Murray raised through Councillor RP Hopkins that he had been missed off the Resources Committee circulation list for the Agenda papers. The Town Clerk explained that Councillor Murray was not a member of the Resources Committee which accorded with Minute reference 6 (appointment of standing committees) of the Meeting of Annual Council which took place on 13 May 2019. The Town Clerk further explained that all Councillors were sent full copies of the agenda and minutes for all Council Meetings including the Committees, but only Standing Committee members were listed by name on the accompanying circulation details for each Committee.

96 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 10 JUNE 2019

RESOLVED That the Minutes of the Meeting of the Resources Committee held on 10 June 2019 be confirmed as a correct record and signed by the Chairman.

97 JAPANESE KNOTWEED - WESTWOOD LODGE ALLOTMENTS

The Town Clerk summarised that pursuant to minute reference number 77 of the Community & Amenities Committee Meeting held on 1 July 2019 that options were considered further at a Meeting of the Emergency Committee held on 11 July 2019 [*minutes to follow in due course*]. The current position is that Wychavon District Council have confirmed further inspection of the knot weed outbreak on both Authorities land scheduled for 22 July 2019. Further reporting is expected thereafter to include the proposed eradication treatment and containment schedule by Wychavon's designated contractors. Should Wychavon be mindful that the Town Council should pay a contribution towards the course of treatment, a specific

breakdown has been requested in order to present and sanction through the Resources Committee. The Town Clerk confirmed that the matter was marked to chase up during the week commencing 5 August 2019 should no further updates be received from WDC before that date. *[The information was noted]*

98 SPECIAL GRANTS – ANNUAL APPROVAL

To approve payment of the Special Grants as per the budget estimates agreed by Council in January 2019, as follows

- * Citizens Advice Bureau £4000.00
- * Droitwich Spa Council for Voluntary Services £3000.00
- * St Mary de Witton (churchyard maintenance) £1300.00

RESOLVED That the Annual Special Grants be approved as summarised

- * Citizens Advice Bureau £4000.00
- * Droitwich Spa Council for Voluntary Services £3000.00
- * St Mary de Witton (churchyard maintenance) £1300.00

99 REGULAR AUTOMATED PAYMENTS LIST

Following recommendations by the Internal Auditor to be advised of a summary for all regular automated payments including salaries. Pursuant to minute reference number 43 of the Resources Committee meeting held on 10 June 2019, the internal audit report recommended that the report is presented at least six monthly oppose to being reviewed annually. *[list herewith for information purposes]*

Councillor RP Hopkins expressed the opinion that the Utility payments should be compared for pricing at renewal with providers outside the main six major supply companies. The Town Clerk noted the suggestion and explained that the contracts were all reviewed at renewal and the tariffs were always re-fixed using available discounted rates and never on a standard variable arrangement.

RESOLVED That the report was noted.

100 ROTARY HOUSE

Pursuant to minute reference number 44 of the Resources Committee meeting held on 10 June 2019 to confirm that a reply was sent to the Club to offer and invite further discussion in order to clarify and consider their proposals further. To advise that to date no further response has been received. Councillor AM Sinton updated that he had spoken with Mr Laurie Evans from the Rotary Club in the past few days and he had advised that various, alternative options were currently being investigated for the future operation of the Rotary House. It is hoped that a further update will be available shortly.

RESOLVED That the information was noted.

101 ACCOUNTS FOR PAYMENT

Creditor accounts in the sum of £ 30,672.52 were considered for payment together with supplementary creditor accounts totalling £464.68. *[lists attached]*

RESOLVED That the statements of accounts appended be received and the expenditure totalling £30,672.52 and £464.68 be approved and duly passed for payment. Total Value £31,137.20.

The meeting closed at 7.22 pm.

Chairman of Committee

14 October 2019

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Chairman of Council

23 September 2019

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