

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worc's  
WR9 8DS

Telephone: 01905 774258

12 July 2022.

You are hereby summoned to an Extra –ordinary Meeting of Droitwich Spa Town Council to be held in the Council Chamber at St Richards House, Victoria Square, Droitwich Spa on Monday 18<sup>th</sup> July 2022 at 6.00pm.



Mark Keld  
Town Clerk

## **PUBLIC SESSION**

Members of the public are invited to attend the Meeting. Time is set aside at 5.45pm before the start of the meeting to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Extra – ordinary Meeting.

## **A G E N D A**

1. Apologies
2. Declarations of interests
3. Mayors Announcements. To mark and reflect on the very sad passing of Former Councillor and Honorary Alderman Mr Mike Barratt. Notification has been received that Mr Barratt passed on 16 June 2022. He was a long standing Elected Member for Droitwich Spa Town Council including five separate terms as Mayor. In 2016 he was bestowed Honorary Alderman status.in recognition of his achievements in public life serving the Town.
4. Neighbourhood Planning. To transact business regarding the Neighbourhood Plan Project options.
  - (a) To receive an update and report from Councillor GR Brookes in his capacity as the designated Elected Member with responsibility for Neighbourhood Planning options including communication and liaison [*report to follow in advance of the meeting*].
  - (b) To consider the following motion as a mandate to proceed for production of a Neighbourhood Plan for Droitwich Spa.

“This Town Council agrees to now resume work to produce a Neighbourhood Plan and delegate’s authority to the Leader and the Town Clerk to make the necessary arrangements to proceed in accordance with the planning report”

5. To consider the exclusion of the Public and Press by passing the following motion:

*That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.*

6. Neighbourhood Plan – Proposal for Consultancy Support. To consider a professional project delivery outline and accompanying fee proposal produced by Dr DJ Nicholson MRTPI of DJN Planning Ltd, dated July 2022. *[Report and Fee Proposal attached]*
7. Staffing Arrangements - To consider the attached Private & Confidential Report.

**Distribution:**

All Members of the Town Council

Agenda for Information to:

County & District Councillors for Droitwich Spa  
Subscribers, Press