

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

Telephone: 01905 774258

9 December 2019

You are hereby summoned to a Meeting of Droitwich Spa Town Council to be held in The Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on **Monday 16 December 2019** at 6.00pm.



Mark Keld  
Town Clerk

Members of the public are invited to attend the Town Council meeting. Time is set aside at 5.45 p.m. to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Town Council meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Town Council meeting itself.

## AGENDA

1. Apologies
2. Declarations of interests
3. To confirm as a correct record the Minutes of the Meeting of Council held on 23 September 2019 [*enclosed*]
4. Mayor's Announcements
5. Policing In Droitwich – Update
6. High School – Update from Head Girl & Head Boy
7. Youth Council – Update from Youth Councillors.
8. Neighbourhood Plan Group – To receive an update from the Group.
9. Worcestershire CALC- To receive an introduction & brief update from the Chairman of Wyre Forest & Worcestershire CALC (County Association of Local Councils) – Mr Derek Killingworth.

10. To receive and consider the Minutes of the under-mentioned meetings:-

1. Planning Committee – 14 October 2019 [*circulated previously*]
2. Resources Committee – 14 October 2019 [*circulated previously*]
3. Planning Committee -11 November 2019 [*circulated previously*]
4. Community & Amenities Committee- 11 November 2019 [*enclosed*]
5. Planning Committee – 9 December 2019 [*enclosed*]
6. Resources Committee -9 December 2019 [*enclosed*]

11. Wychavon District Council New Homes Bonus & Community Legacy Funding - To receive and consider the following options conducive towards an agreement in principle to support and collate formal applications to Wychavon District Council. The Town Council is permitted to support applications for final consideration by WDC. Unallocated New Homes Bonus funds for Droitwich Spa currently totals £ 53,369.00 and WDC have requested that suitable allocation is considered urgently and before 2020.

1. St Peters Field – Pavilion Project - revised NHB request received September 2019 for £40K. Presentations from Mr Peter Field and Mr Kevin Bryan received at Community & Amenities Committee on 9 September 2019 & Full Council on 23 September 2019. Further supporting information circulated through the Town Clerk to members on 28 November 2019.
2. West Project and Beyond - Town Centre underpasses refurbishment project. Pursuant to minute reference 124 of the Community & Amenities Committee Meeting held on 9 September 2019 and the draft feasibility report sent to all Members on 10 September. Representation has been made by Mr David Manning from Wychavon District Council at Full Council on 23 September 2019 and at Community & Amenities Committee on 11 November 2019. The Town Clerk circulated the final version feasibility report and suggested scope options including example costings to all members for informed consideration on 12 November 2019.
3. Community Legacy Opportunity -Droitwich Spa High School Cabin Project. To note further progress and status for the current Year 2 Edition, Community Legacy application which passed phase one acceptance in July 2019. Further collaborative working with the High School has progressed including a public consultation campaign. This has enabled final submission of the main second part application on 13 November 2019 to achieve the deadline of 15 November 2019. Safe receipt has been acknowledged by Wychavon and a further update is anticipated prior to 18 December 2019. [*for information only*]

12. County Council Matters- To receive reports on County Council matters [*if appropriate*]

13. District Council Matters –

- To receive reports on District Council matters *[if appropriate]*
- To receive an update from the Liaison Meeting which took place with the Leader and Managing Director of Wychavon District Council on 2 December 2019.
- To receive an update on the request made by former Mayor and Councillor Mrs Anne Taft for consideration by WDC for a suitable commemorative plaque for the donation of St Peters Fields by Dr Shirley Jones to be used for the recreational use of the people of Droitwich Spa. The request was first presented in May 2019.

14. Accounts for Payment *[details attached]*

15. To consider the exclusion of the Public and Press by passing the following motion:

*That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involves financial and legal matters.*

16. Heritage Centre & Museum, St Richards House. To receive an update on staffing arrangements.

17. Copcut Park boundary demarcation with Wychavon District Council & a proposed land transfer to formalise ownership, liability and maintenance responsibilities. To receive an update from the Town Clerk and consider authorisation for the relevant professional costs to enable conveyance and Land Registry procedures.

**Distribution:**

All Members of the Town Council

Agenda for Information to:  
County & District Councillors for Droitwich Spa  
Subscribers  
Press



*The Mayor wishes you all a very Merry Christmas.  
Following the meeting those attending are invited to partake of seasonal refreshments  
in the Mayor's Parlour.*

