

Droitwich Spa Town Council

St Richard's House
Victoria Square
Droitwich Spa
Worcs
WR9 8DS

8 January 2019

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You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on Monday 14 January 2019 at 6.30pm, or at the close of the meeting of the Community & Amenities Committee, whichever is the later.



Mark Keld
Town Clerk

NB Councillors - please bring Council's Estimates 2019/20 report circulated with the Agenda Papers with you to the meeting.

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

AGENDA

1. Apologies for absence.
2. Declarations of Interests
3. To confirm as a correct record the Minutes of the meeting of the Committee held on 10 December 2019. *[enclosed]*
4. To consider any recommendations made by Community & Amenities Committee at its meeting on 14 January 2019 (to be held immediately prior to the Resources Committee's meeting).
5. Council's Estimates for 2019/2020 – to consider the report *[enclosed]* and the recommendations of the Community & Amenities Committee *[to be reported verbally at Agenda Item 4 above]* and to make recommendations upon the Council's Estimates for 2019/2020 to Council at its meeting on 28 January 2019.

6. Monitoring Report as at 31 December 2018 and List of Direct Debits and Standing Orders as at 30 November 2018 *[attached, for information]*

7. Internal Auditor – Pursuant to Minute reference 37 of the Resources Committee Meeting held on 4 June 2018, the established Internal Auditor (Mr Ian Fraser) has regrettably retired due to serious illness. Recommendations and reference enquiries have been taken forward from Evesham and Pershore Town Council’s in order to support a suitable replacement auditor being sourced and in place ready for the Municipal Year end in March and related Annual returns. The Town Clerk met with Mr Kevin Rose, Director of IAC Audit & Consultancy Ltd on 24 September 2018 to discuss arrangements. An initial audit review is scheduled for 7 February 2019. *[Internal Audit Engagement letter, Pre-Qualification Statement , Audit methodology details attached for information]*

8. Accounts for payment *[list herewith]*

Distribution:

<p>All Members of Resources Committee Councillors – Mrs K Tomalin (Chairman) A Humphries (Vice-Chairman) R G Beale G R Brookes G Duffy L Evans A H Laird Mrs C Bowden (Ex-officio) A Sinton</p>	<p>Copy to All Other Town Councillors</p> <p>Agenda For Information to: County & District Councillors for Droitwich Spa Subscribers Press</p>
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