

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

6 September 2021

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You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Community Hall, Heritage Way, Droitwich Spa, Worcestershire, on Monday 13 September 2021 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Mark Keld  
Town Clerk

## **PUBLIC SESSION**

Members of the public are invited to attend the Committee meeting. Time is set aside at 5.45pm before the start of the Committee meetings to receive any questions about items on this agenda, or raise issues for future consideration. Notification of any requests should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the Committee meeting. Due to ongoing Covid 19 precautions the numbers of attendees may be limited because of space constraints. Public requests for attendance will be administered on a strictly first received basis whilst the position regarding public health advice and any restrictions continues to emerge.

## **AGENDA**

1. Apologies for absence
2. Declarations of Interest
3. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 14 June 2021 [*previously circulated*]
4. Band Concerts Programme – September 2021. To be advised that following the lifting of Covid 19 restrictions in July arrangements have been taken forward to resurrect a partial programme of Sunday Band Concerts in Lido park this season. Permission and the necessary public event protocols have been confirmed with Wychavon District Council for the Band stand and spectator area. Due to the recent passing of the long standing Promoter for the local band concerts it has been necessary to approach bands individually through the Town Council Office. Following months of lock down most bands have not met for

some time and have only recently resumed rehearsals. This has severely restricted options for the remainder of the summer 2021. The limited schedule of performances for September is attached and is currently being publicised. It is hoped to operate a full schedule from May to September 2022 with the arrangements being coordinated through the Office or with an alternative Promoter. *[ September schedule provided for information]*

5. Former Councillor & Alderman Mr Peter Pinfield. Pursuant to minute reference 288 of the meeting of Full Council held by Zoom on 19 April 2021 the tree planting and plaque dedication ceremonies took place on 29 July 2021 presided over by the Mayor. The attached letter of appreciation has been received from Mrs Pinfield and her Family *[for information.]*
6. Remembrance 2021- The Town Clerk attended the Royal British Legion Poppy Appeal Meeting on 24 July 2021. To note that at this stage it is anticipated that the normal arrangements for Remembrance Sunday will be permitted following lifting of Covid 19 restrictions in July. The date is Sunday 14 November and 2021 represents the Centenary Year for the Royal British Legion. Following requests, the poppy lights and soldier silhouette for St Richards House and the Gardens have been arranged the same as for 2020. Further information will be provided should any changes the arrangements be notified *[for information]*.
7. Christmas Lights Switch On Date and Event 2021. To update that provided Covid 19 restrictions remain lifted it is anticipated that the Annual Switch On Event will resume this year on Saturday 27th November. This maintains the usual last Saturday in November date and the Christmas Lighting will remain in place until shortly after New Year 2022. Arrangements will follow the normal format and further details will be updated at the C & A Committee meeting scheduled on 8 November 2021*[for information]*.
8. Rail Action Programme- Droitwich Spa Railway Station – As part of the Railway Station Access Programme – SLC Rail is developing the cost and programme of quick wins for the Droitwich Spa Station during September. Delivery will require a collaborative approach between WCC/SLC, Network Rail (NR) AND West Midlands Trains (WMT) to ensure that each partner is working most effectively within their areas of responsibility. It is anticipated that whilst SLC will co-ordinate the activity of all partners, WCC will lead on Highways and Public Realm related opportunities. SLC themselves will lead on Rail interface matters in conjunction with NR and WMT. The Town Council and Wychavon district Council are key stakeholders for the public realm aspects and these will include referencing existing initiatives including the pedestrian underpass refurbishments and the Town Centre Prospectus. Councillor RJ Morris has engaged with the Rail Users Group and they are actively participating in the project. A Quick wins briefing took place on 31 August 2021 and a site visit is scheduled on 7 September 2021. Further details are anticipated following the site visit and regroup briefing later in September and into October *[Rail Access Programme Quick Wins outline attached for information]*.
9. Queen’s Platinum Jubilee Event –Saturday 4 June 2022. To update that a meeting of the Event Steering Group took place on 30th June 2021. This was supported by Councillors Mrs C Bowden, Mrs Kate Fellows and DM Craigie together with representatives from OPUS Events and Officers. The Event programme content is now being put together and a Community Engagement Day is scheduled for 30<sup>th</sup> September 2021. This will enable local Groups and Organisations who may be interested in participating next year to visit the Town Council and speak with OPUS representatives to find out more about the opportunities and event scope. This approach is an important consideration towards Community involvement and also fulfils the requirement of the Arts Council - Public Arts

Grant Award that has been secured towards supporting this event. Publicity and Press is anticipated to begin during later October in order to give at least six months lead in for the Event next year. Further details will be updated in due course *[for information]*.

**Distribution:**

All Members of the Community & Amenities Committee

Councillors: -

Mrs C Bowden (Chairman)

R J Morris (Vice Chairman)

E J Bowden

D M Craigie

Mrs K Fellows

N R Griffiths

A H Laird

C M Murray

W T Moy (Ex-officio)

Copy to All Other Town Councillors

Agenda for Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press