

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

26 February 2019

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You are hereby summoned to attend a meeting of the **RESOURCES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa on Monday 4 March 2019 at 6.15pm, or at the close of the meeting of the Planning Committee, whichever is the later.



Mark Keld  
Town Clerk

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## AGENDA

1. Apologies for absence.
2. Declarations of Interests
3. To confirm as a correct record the Minutes of the meeting of the Committee held on 11 February 2019 *[enclosed]*
4. Internal Control Policy. Pursuant to Minute reference 37 of the Resources Committee meeting held on 4 June 2018 and Minute reference 191 of the Resources Committee Meeting held on 14 January 2019, it is confirmed that the newly appointed Internal Auditor attended on 7 February 2019 to undertake an initial review of arrangements. A further annual review is scheduled during April to accord with the statutory financial year end procedures including the external auditors return and sign off. A covering letter and report is attached which presents observations with associated professional recommendation and comment from 7 February 2019.*[letter & report attached dated 26 February 2019 ]*
5. Standing Orders and Financial Regulations *[see report attached for agenda item 4]*
6. Risk Management *[see report attached for agenda item 4]*

7. Town Council Assets – To report a recent increased spate of anti- social behaviour affecting many areas of parkland and public open space within the Town. Regrettably this has caused an unprecedented increase in criminal damage to Town Council owned assets. Whilst most of these matters also fall within the responsibilities of the Community & Amenities Committee a report is attached and included as part of this meeting’s agenda due to the overall liability ,costs and resourcing implications for the Town Council in managing these incidents. *[report attached]*
  
8. Copcut Park Footpath Repairs Estimate – To consider the attached report and estimate summary for remedial works for the footpath network in Copcut Park (North and South) sides. *[report attached]*. Pursuant to minute reference 226 of the Resources Committee Meeting held on 11 February 2019 this agenda item has been deferred for further consideration. Councillor GR Brookes and the Town Clerk visited the site on 28 February 2019 to inspect the footpaths again..
  
9. Accounts for payment *[list herewith]*

**Distribution:**

<p>All Members of Resources Committee Councillors –  Mrs K Tomalin (Chairman)  A Humphries (Vice-Chairman)  Mrs C Bowden (Ex-officio)  R G Beale  G R Brookes  G Duffy  L Evans  A H Laird  A Sinton</p>	<p>Copy to All Other Town Councillors</p> <p>Agenda For Information to:  County &amp; District Councillors for Droitwich Spa  Subscribers  Press</p>
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