

Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 8 February 2016 at 6.18pm.

PRESENT: Councillor G R Brookes (Chairman)
Councillor R G Beale (Ex-officio)
Councillor A Humphries (Vice-Chairman)
Councillor Mrs M A Lawley
Councillor R E Murphy
Councillor T J Noyes

ALSO PRESENT: Councillors S Best, Ms J Bolton, Mrs C Bowden, A Roberts and Mrs K Tomalin.

APOLOGIES FOR ABSENCE – Councillor L Evans, committee member and Councillors Mrs S Harris and Mrs A Hawkins.

222 DECLARATIONS OF INTERESTS

There were no declarations of interest.

223 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 7 DECEMBER 2015

RESOLVED That the Minutes of the Meeting of the Resources Committee held 7 December 2015 be confirmed as a correct record and signed by the Chairman.

224 ACCOUNTS FOR PAYMENT

Creditor accounts in the sum of £5,353.79 were considered together with supplementary creditor accounts in the sum of £538.10.

RESOLVED That the statement of accounts appended be received and the expenditure totalling £5891.89 (£5,353.79 + £538.10) be approved and duly passed for payment.

The meeting closed at 6.20pm.

Chairman of Committee
11 April 2016

Chairman of Council
22 February 2016

RESOURCES COMMITTEE MEETING 8 FEBRUARY 2016 – MINUTE NO 224
REFERS

Cheques already signed 18 January 2016		
10747	Wychavon District Council	£159.31
	Empty two dog bins in Copcut Park Open Space once per week and to cleanse twice per year	
10748	GCD Consultancy	£170.00
	New Community Hall Router	
10749	Top Cut Mowing Services Limited	£270.00
	6 tonnes stone & lay at footpath at Spring Meadow	
10750	Mike Henley Photography	£50.00
	DSTC Photographs	
10751	PR Support Services	£281.93
	Handyman duties - December 2015	
10752	Paul Jones	£25.00
	TIC Purchases	
10753	Mrs J C Fish, Activ Web Design Worcester	£150.00
	Support, maintenance & hosting of DSTC website	
10754	Droitwich Glass Limited	£110.00
	Repair to broken window - Community Hall	
10755	R T Harrison	£474.00
	Handyman duties 30.11.15 to 12.12.15 - £150.00	
	Lengthsman duties - December 2015 - £324.00	
10756	Avidean Limited (Droitwich Print)	£235.20
	Printing of Sundry Debtor Accounts	
10757	Smart Office Solutions (Cotswold) Limited	£476.88
	Photocopier use October to December 2015	
10758	Stannah Lift Services Limited	£151.70
	Service of Stannah Stairlift	
	SUB TOTAL	£2,554.02

Cheques signed 8 February 2016		
10759	Wychavon District Council	£500.00
	Reimbursement of DSAP grant paid for promotion of retail markets	
10760	Bourne Decorators Limited	£1,050.00
	Work completed for Christmas Lights Switch On Event	
10761	Merlin Offices Supplies Limited	£324.60
	Stationery & washroom facilities	
10762	PR Support Services	£301.97
	Handyman duties - January 2016	
10763	Dudley's Coaches Limited	£92.70
	TIC ticket sales less commission	
10764	N Hunt	£38.50
	TIC sales November 2015 to January 2016 less commission	
10765	Top Cut Mowing Services Limited	£492.00
	Fell & clear dead pear trees, replace 12 bollards & 18 fence posts at Spring Meadow	
	SUB TOTAL	£2,799.77
10766	County Security Limited	£18.00
	Alarm Call Out - St Richard's House	
10767	R T Harrison	£501.00
	Lengthsman duties - January 2016 - £336.00	
	Handyman duties - £165.00	
10768	T.O.Y. Trading (Tool Factors) Limited	£19.10
	2 x Sharps Disposal Bins	
	SUB TOTAL	£538.10
	TOTAL	£5,391.89