

Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 7 December 2015 at 6.34pm.

PRESENT: Councillor G R Brookes (Chairman)
Councillor A Humphries (Vice-Chairman)
Councillor L Evans
Councillor A H Laird
Councillor Mrs M A Lawley
Councillor R E Murphy
Councillor T J Noyes

ALSO PRESENT: Councillors Ms J Bolton, Mrs C Bowden, Mrs A Hawkins, R J Morris, A Roberts and Mrs K Tomalin.

APOLOGIES FOR ABSENCE – Councillors R G Beale (Ex-officio) and A M Sinton (committee members), Mrs S Harris and A Sinton

172 DECLARATIONS OF INTERESTS

Councillor G R Brookes, Chairman, declared a non-prejudicial interest in Agenda Item 4 – New Homes Bonus (NHB) Requests – Salwarpe Pavilion, King George V Sports CIC inasmuch as his Droitwich Salt Company involved Mr Simon Berry who was also on the Sports CIC. He advised that he would abstain from voting on this item.

173 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 12 OCTOBER 2015

RESOLVED That the Minutes of the Meeting of the Resources Committee held 12 October 2015 be confirmed as a correct record and signed by the Chairman.

174 NEW HOMES BONUS

[Councillor Brookes declared an interest in this item]

As previously advised (Minute No 88 refers, Resources Committee meeting 3 August 2015) Wychavon District Council had lifted the hold on 2015/16 New Homes Bonus (NHB) payments to parish and town councils, giving a further tranche of any of the allocations for Years 2 to 4 available to draw down, plus the first tranche of Year 5 allocations. In total the sum was £69,706.

Pursuant to Minute No 88, Resources Committee meeting 12 October 2015 the Committee reviewed the results of the public consultation exercise that had been done in conjunction with the local newspaper 'Droitwich Advertiser'.

The latest situation was advised as the St Peters Fields Sports Association had increased its request to £50,000 and a new application had been submitted from Droitwich Rugby Football Club (now a multi-sports club) for new floodlighting. The summary of projects under consideration was:

PROJECT	PROJECT COST	TOTAL REQUESTED
Fortis Living – Westlands Play Area Project	£33,553.36	£33,553.36
King George V Sports CIC – Salwarpe Pavilion Refurbishment	£200,000	As much as possible
Droitwich Council for Voluntary Services – Community Garden	£4,950	£4,650
Droitwich (St Peters Fields Sports Association – Community Pavilion	£145,000	£50,000
Droitwich Rugby Football Club (now Multi-Sports Club) – New Floodlighting	£41,001	£37,201

Councillor T J Noyes advised that as the Rugby Club application had only just been received then it had not been subject to the public consultation that had taken place in conjunction with the Droitwich Standard newspaper. He advised that he considered that some monies should be retained for future use and therefore proposed that New Homes Bonus monies be allocated to the Applicants as follows:

£5,000	Fortis Living – Westlands Play Area Project
£5,000	King George V Sports CIC – Salwarpe Pavilion Refurbishment
£2,000	Droitwich Council for Voluntary Services – Community Garden
£5,000	Droitwich (St Peters Fields Sports Association – Community Pavilion
£0	Droitwich Rugby Football Club (now Multi-Sports Club) – 3 projects

This proposal was seconded by Councillor A Humphries. In addition Councillor L Evans requested that a time limit of three years be set for a review of the projects and evidence of expenditure.

RESOLVED That proposed that New Homes Bonus monies be allocated to the Applicants as follows:
£5,000: Fortis Living – Westlands Play Area Project;
£5,000: King George V Sports CIC – Salwarpe Pavilion Refurbishment;
£2,000: Droitwich Council for Voluntary Services – Community Garden;
£5,000: Droitwich (St Peters Fields Sports Association – Community Pavilion);
£0: Droitwich Rugby Football Club (now Multi-Sports Club) – 3 projects.
Also that a time limit of three years be set for a review of the projects and evidence of expenditure.

[Councillor G R Brookes abstained from voting in this matter, having declared an interest – see Minute No 172 above]

175 COUNCIL'S ESTIMATES 2016/2017

The Committee considered the report upon the estimates for year 2016/2017, presented by the Town Clerk. It was noted that:

- For 2016/2017, the Community and Amenities Committee had reviewed its budgets and fees and charges at the meeting on 9 November 2015 and its recommendations submitted for review.
- The Committee was requested to produce estimates of the Council's Income and Expenditure for the financial year 2016/2017, sufficient to formulate a recommendation to the Town Council meeting to be held on Monday 14 December 2015, as to the amount to be precepted from Wychavon District Council.
- Advice was still awaited from Wychavon District Council as to the estimated tax base for 2015/16 for Droitwich Spa.

Members were reminded that the Town Council (the precepting authority) cannot issue supplementary precepts. Also that Wychavon District Council would request a broad breakdown of the Town Council's expenditure over the services it provides, to enable them in turn to provide information to Council Tax payers.

The Town Clerk and councillors paid tribute to the work that had been undertaken by Mr Mark Keld, Assistant Committee Clerk regarding the Christmas Lights Switch-On event.

- RESOLVED
1. That Council requests a total precept requirement £343,393 being £307,274 in precept and with a precept support grant element of £36,119.
 2. That the attached Estimates for 2016/2017 and the recommendations as set out in Minute No 158 of the Community and Amenities Committee be approved.

176 MONITORING REPORT AND LIST OF DIRECT DEBITS AND STANDING ORDERS AS AT 30 NOVEMBER 2015

RESOLVED That the reports be noted and endorsed.

177 ACCOUNTS FOR PAYMENT

Creditor accounts in the sum of £33,847.46 were considered.

RESOLVED That the statement of accounts appended be received and the expenditure totalling £33,847.46 be approved and duly passed for payment.

The meeting closed at 6.50pm.

Chairman of Committee
8 February 2016

Chairman of Council
14 December 2015

RESOURCES COMMITTEE MEETING 7 DECEMBER 2015 – MINUTE NO 177**REFERS**

Cheques already signed 9 November 2015		
10699	Mint Electrical Services	£270.00
	Emergency light testing plus electrical work	
10700	GCD Consultancy	£200.00
	2 x new monitors	
10701	County Security Limited	£86.40
	Security Duties - St Richard's House & Community Hall	
10702	A J Manton, Hillhampton Honey	£230.00
	TIC Purchases	
10703	Mr Andrew D Harris	£17.50
	TIC Purchases	
10704	Dawn Critchley Designs	£175.00
	TIC Purchases	
10705	Wychavon District Council	£90.00
	Road closure - Christmas Lights Switch On Event 28.11.15	
10706	Paul Jones	£45.00
	TIC Purchases	
10707	Cheltenham Borough Council	£7,651.57
	Gardening Contract - October to December 2015	
10708	ADT Fire and Security plc	£1,628.52
	Call out due to faulty equipment	
	Rental of Intruder Alarm system 1.11.15 to 31.10.16	
10709	Barbara Middlemass	£15.00
	TIC Purchases	
10710	R T Harrison	£683.00
	Lengthsman Duties - October 2015 - £248.00	
	Handyman & Caretaker duties - £435.00	
10711	P R Support Services	£342.54
	Handyman duties - October 2015	
10712	The Festive Lighting Company Limited	£17,707.83
	Christmas lights hire and installation charges	
10713	The Royal British Legion	£100.00
	Donation towards Remembrance Sunday	

10714	Orca Book Services	£97.44
	TIC Purchases	
10715	Information Commissioner	£35.00
	Renewal of Data Protection registration	
10716	Droitwich British Legion Poppy Appeal	£20.00
	Wreath for visit to Voiron by Deputy Mayor	
10717	Dudley's Coaches Limited	£515.10
	TIC ticket sales less commission	
10718	N Hunt	£33.00
	TIC Purchases	
10719	Droitwich Spa History & Archaeology Society	£47.00
	Guided Historical Walks - March to October 2015	
10720	Droitwich Spa Civic Society	£47.00
	Guided Historical Walks - March to October 2015	
Cheques signed 7 December 2015		
10721	Petty Cash Reclaim	£171.96
	Voucher Nos. 1383 to 1392	
10722	Merlin Office Supplies Limited	£159.27
	Stationery	
10723	David Whyman Map Sales	£48.75
	TIC Purchases	
10724	King George V Sports C.I.C.	£500.00
	Grant	
10725	A J Manton, Hillhampton Honey	£106.50
	TIC Purchases	
10726	The Bromsgrove Society	£8.50
	TIC Purchases	
10727	Bryland Fire Protection Limited	£332.40
	6 Monthly Fire Alarm Service	
	Community Hall & St Richard's House	
	SUB TOTAL	£31,364.28

Cheques for signature - 7 December 2015		
	Balance carried forward	£31,364.28
10728	GCD Consultancy	£394.00
	Renewal of ESET Antivirus protection for 1 year - £350.00	
	2 x workstation keyboards & workstation mice - £44.00	
10729	Society of Local Council Clerks	£284.00
	Renewal of Subscription for 1 year	
10730	Wychavon District Council	£180.00
	Road Closure for Christmas Market 8 - 13 December 2015	
10731	AA Media Limited	£1,111.20
	AA Signs - Christmas Lights Switch On Event - 28.11.15	
10732	Mint Electrical Services	£210.00
	Emergency light testing - November 2015 - £90.00	
	PAT testing equipment for Christmas Light Switch On - £24.00	
	Supply & replace damaged floor socket - C Hall - £96.00	
10733	PR Support Services	£303.98
	Handyman duties - November 2015	
	TOTAL	£33,847.46