

Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 4 August 2014 at 6.55pm.

PRESENT: Councillor K J Jennings (Chairman)
Councillor G R Brookes (Vice-Chairman, Ex-officio)
Councillor R G Beale
Councillor Mrs P E Davey
Councillor E Harwood
Councillor Mrs M A Lawley
Councillor T J Noyes

ALSO PRESENT: Councillors R E Murphy, Mrs G Noyes and R G Seabourne.

APOLOGIES FOR ABSENCE – Councillors M C J Barratt and P Pinfield, committee members, also Councillors R J Morris, A M Sinton and Mrs E A Taft.

89 DECLARATIONS OF INTERESTS

There were no declarations of interest.

However, Councillor Brookes advised that one of the Accounts for Payment (Agenda Item 5) was for his name to be added to the Mayoral Board.

90 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 2 JUNE 2014

RESOLVED That the Minutes of the Meeting of the Resources Committee held 2 June 2014 be confirmed as a correct record and signed by the Chairman.

91 TOWN COUNCIL'S WEBSITE

It was acknowledged that this was the best way forward in achieving a stand-alone website and therefore the Committee reviewed the four quotations received.

RESOLVED That Activ Web Design be appointed to provide a brochure website at the cost of £499, plus £90 and mileage for training to enable content management.

92 ACCOUNTS FOR PAYMENT

Supplementary accounts were presented as follows:

10404	Wychavon District Council	£11,257.08
	Recharge for salaries - July 2014	
	<i>(Amount added to cheque already raised for June invoice)</i>	

10412	ADT Fire and Security plc Rectify fault on alarm due to temporary mains fail	£30.00
10413	PR Support Services Handyman duties - July 2014	£418.90

RESOLVED That the statement of accounts appended be received and the expenditure totalling £28,564.83 (£16,858.85 + £11,705.98) be approved and duly passed for payment.

93 EXCLUSION OF THE PUBLIC AND THE PRESS

RESOLVED That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involved financial and legal matters.

CLOSED SESSION

94 LAND AT KIDDERMINSTER ROAD
[See also Minute 251, Resources Committee 6 February 2012]

The Vice-Chairman of the Committee made a verbal report upon discussions he had had with GJS Dillon Commercial Property Consultants.

The options open to the Council were discussed.

- RECOMMENDED
1. That the Town Clerk, in consultation with the Chairman of Resources Committee seeks quotations to submit to Resources Committee to enable the appointment of commercial property consultants/marketing company to market the disused allotment land at Kidderminster Road, this to be on a no-win, no-fee basis.
 2. That Wychavon District Council be requested to zone the site for industrial use.

The meeting closed at 7.25pm.

Chairman of Committee _____
13 October 2014

Chairman of Council _____
29 September 2014

RESOURCES COMMITTEE MEETING 4 AUGUST 2014 – MINUTE NO 92 REFERS**Creditor Payments List****Cheques already signed 7th July 2014**

10383	Sacred Heart Parish Hall Deposit for hire of Hall - Civic Service on 5th October 2014	£50.00
10384	Univent Systems Limited Supply of bespoke Video Projector Trolley	£390.00
10385	Performing Right Society Limited Music Licence -TIC - 15 July to 14 July 2015	£103.24
10386	Star Editions Limited TIC Purchases	£77.26
10387	PR Support Services Handyman duties - June 2014	£294.99
10388	Npower Limited Christmas Lighting	£165.73
10389	Top Cut Mowing Services Limited Parks Contract - June 2014	£711.60
10390	Preservation Equipment Limited Equipment for TIC	£142.75
10391	Smart Office Solutions (Cotswold) Limited Photocopier use - 31 March to 30 June 2014	£377.16
10392	Society of Local Council Clerks Practitioners Guide	£23.00
10393	British Legion Poppy Appeal Wreath for Remembrance Sunday	£18.50

Cheques for signature 4 August 2014

10394	Droitwich Spa Allotment & Leisure Gardening Association Subscription 2014 - 2015	£294.00
10395	A J Manton, Hillhampton Honey TIC Purchases	£142.50
10396	Stannah Lift Services Limited Service of stairlift	£144.82
10397	Dudley's Coaches Limited June 2014 ticket sales less commission	£532.80

10398	N Hunt TIC Purchases	£16.50
10399	E L Pickering TIC Purchases	£5.39
10400	R Davies TIC Purchases	£5.85
10401	Paul Jones TIC Purchases	£60.85
10402	Droitwich Spa Art Club Grant	£400.00
10403	Royal British Legion (Droitwich Branch) Grant	£200.00
10404	Wychavon District Council Recharge for Salaries - June & July 2014	£22,770.00
10405	S Bright & Son Engraving name on War Memorial	£372.00
10406	Merlin Office Supplies Limited Stationery	£42.41
10407	Zurich Management Services Membership Renewal - August 2014 to August 2015	£114.00
10408	Mint Electrical Services Limited Emergency Light Testing June/July 2014 - £150.00 Repair fault on sockets in Community Hall - £30.00	£216.00
10409	Durows, Martin & Co Local Search & Chancel Check - re. Cockshute Hill	£123.50
10410	BES Cash Registers Limited Cash Register - TIC	£390.00
10411	R J Woodward Mayoral signwriting	£55.00
10412	ADT Fire and Security plc Rectify fault on alarm due to temporary mains fail	£30.00
10413	PR Support Services Handyman duties - July 2014	£418.90
	TOTAL	£24,311.62