

# Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 13 February 2017 at 6.23pm.

PRESENT: Councillor A Humphries (Chairman)  
Councillor R G Beale  
Councillor S Best  
Councillor L Evans  
Councillor T J Noyes

ALSO PRESENT: Councillors Ms J Bolton, Mrs C Bowden, G R Brookes, Mrs A Hawkins, and A Roberts.

APOLOGIES FOR ABSENCE – Councillors R Murphy (Ex-officio), A H Laird and A M Sinton (committee members) and Councillors Mrs S Harris, Mrs M A Lawley and R J Morris.

## 239 DECLARATIONS OF INTERESTS

There were none.

## 240 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 16 JANUARY 2017

Arising from consideration of Minute No 201 – Council's Estimates 2017/2018 when Councillor L Evans advised that he had some technical queries on the Estimates (these being in regard to the 'Adjustments' column and Staff Salaries amongst others) which had been included within revisions to the Estimates, Councillor Evans reported his intention had been to ascertain the salaries on-costs relating to Employers' National Insurance and Employer contribution to the Local Government Pension Scheme for all staff. He thanked the Town Clerk for the information.

Councillor Evans advised "that the breakdown for 2015/16 was as follows:

Gross pay	£109,251	(Actually £109,253)
Employers' National Insurance	£7,155	
Employers' Pension Contributions	£23,483	
	£139,889	(Actually £139,891)

*[Town Clerk's Note: For 2015/2016 the payment to Wychavon District Council (who administered the payroll on behalf of the Town Council) was £140,156.74, of which £266 was for payslips and administration, leaving £139,890.74. However please note there was an invoice carried over at year end 2014/15 for March Salaries 2015 which was in the sum of £14,232.59. This amount was incorrect in that VAT had been applied to the salaries invoice by the District Council. An amended invoice in the sum of £11,904.24 was presented subsequently. This gave the difference of £2,328.35 which having been carried over meant that £137,828.39 was paid during the financial year 2015/16 in salaries, as shown in the Audit papers – Section 2 of the Accounting Statements for 2015/16).*

RESOLVED That the Minutes of the Meeting of the Resources Committee held 16 January 2017 be confirmed as a correct record and signed by the Chairman.

241 ACCOUNTS FOR PAYMENT

A creditor account in the sum of £366 was considered for payment, together with a supplementary creditor account of £337.11.

RESOLVED That the statement of accounts appended be received and the expenditure totalling £703.11 (£366 + £337.11) be approved and duly passed for payment.

242 EXCLUSION OF THE PUBLIC AND THE PRESS

RESOLVED That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involved financial and legal matters.

**CLOSED SESSION**

243 LAND AT COCKSHUTE HILL

Details of the legal and financial matters required to proceed were noted by the Committee.

- RESOLVED
1. That the sum of £12,500 be paid to Wychavon District Council in consideration of its land on the north side of 74 Cockshute Hill WR9 7QP and for the Release of the 1983 Covenant.
  2. That Parkinson Wright Solicitors be instructed to act for the Town Council in this and other subsequent matters relative to the acquisition of the site from Wychavon District Council and its subsequent disposal.

The meeting closed at 6.39pm.

Chairman of Committee .....  
6 March 2017

Chairman of Council .....  
24 April 2017

**RESOURCES COMMITTEE MEETING 13 FEBRUARY 2017 – MINUTE NO 241**  
**REFERS**

**CREDITOR PAYMENTS**

10979	GCD Consultancy Office Upgrade on PC & Office 2010 License for 2 PC's	£366.00
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**SUPPLEMENTARY CREDITOR PAYMENTS**

10980	Npower Limited Christmas Lighting - 1 April 2015 to 31 March 2016	£337.11
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	<b>TOTAL</b>
	<b><u>£703.11</u></b>