

# Droitwich Spa Town Council

MINUTES of the **RESOURCES COMMITTEE** held at St Richard's House, Victoria Square, Droitwich Spa on Monday 10 April at 6.17pm.

PRESENT: Councillor A Humphries (Chairman)  
Councillor R Murphy (Ex-officio)  
Councillor S Best  
Councillor T J Noyes

ALSO PRESENT: Councillors Ms J Bolton, G R Brookes, Mrs S Harris, Mrs A Hawkins, A Laird, R J Morris and A Roberts.

APOLOGIES FOR ABSENCE – Councillors L Evans and A M Sinton (committee members) and Councillor Mrs C Bowden.

## 271 DECLARATIONS OF INTERESTS

At the relevant point in the meeting Councillor Mrs A Hawkins declared a non-prejudicial interest in Agenda Item 4 – Accounts for Payment No 11000 inasmuch as she was the Town Council's representative on Droitwich Arts Network (DANS) and her husband was also a Member thereof.

## 272 MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON 6 MARCH 2017

RESOLVED That the Minutes of the Meeting of the Resources Committee held 6 March 2017 be confirmed as a correct record and signed by the Chairman.

## 273 ACCOUNTS FOR PAYMENT

Creditor accounts in the sum of £30,610.07 were considered for payment, together with supplementary creditor accounts in the sum of £1,420.33. The list included grants agreed by the Council as part of the Estimates process (Minute 266 – Council meeting 30 January 2017 refers) as follows:

Worcester Birmingham & Droitwich Canals Society – St Richard's Festival	£1,000.00
Droitwich Spa Food & Drink Festival Limited – Food & Drink Festival	£1,000.00
Droitwich Arts Network – John Corbett Picnic	£500.00
Citizens Advice Bureau – Special Grant	£4,000.00
DCVS – Special Grant	£3,000.00
St Mary de Witton – Special Grant	£1,300.00

RESOLVED That the statement of accounts appended be received and the expenditure totalling £32,030.40 (£30,610.07 + £1,420.33) be approved and duly passed for payment.

274 EXCLUSION OF THE PUBLIC AND THE PRESS

RESOLVED That the press and public be now excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960 by virtue of the confidential nature of the business about to be transacted which involved financial and legal matters.

**CLOSED SESSION**

275 LAND AT COCKSHUTE HILL

Pursuant to Minute No 207, Resources Committee meeting 6 March 2017, the Committee was advised of the steps taken with regard to the marketing of the land, including re-submission of the Planning Application W/13/01614, etc. The results of the tendering exercise undertaken by Nicol & Co, Estate Agents were reviewed, three offers having been obtained, with the winning company being locally-based.

RECOMMENDED That the action taken to date be endorsed and the sum of £195,000 for the sale of Town Council land located between Nos 74 and 76 Cockshute Hill be accepted.

The meeting closed at 6.24pm.

Chairman of Committee .....  
5 June 2017

Chairman of Council .....  
24 April 2017

**RESOURCES COMMITTEE MEETING 6 MARCH 2017 – MINUTE NO 273 REFERS****CREDITOR PAYMENTS**

10995	Paperstation Limited Stationery	£232.60
10996	ADT Fire and Security plc Maintenance of the Access Control System 29 March to 28 June 2017	£141.13
10997	GCD Consultancy Office licence upgrade for laptop - £246.00 Upgraded Wi-Fi & licence TIC - £450.00	£696.00
10998	Worcester Birmingham & Droitwich Canals Society Grant	£1,000.00
10999	Droitwich Spa Food & Drink Festival Limited Grant	£1,000.00
11000	Droitwich Arts Network Grant - John Corbett Picnic	£500.00
11001	British Gas Commercial Limited Service Contract for Boiler St Richard's House - £383.53 Service Contract for Boiler Community Hall - £411.45 19 April 2017 to 19 April 2018	£794.98
11002	Bourne Decorators Limited Tarmac renovation to St Richard's House - £9,471.34 Clearance of gutters at St Richard's House - £210.00	£9,681.34
11003	Herefordshire and Worcestershire Chamber of Commerce TIC - Advert in Visit Worcestershire Explore Guide	£240.00
11004	Cheltenham Borough Council Grounds Maintenance - January to March 2017	£7,551.02
11005	QS Parkinson Wright Registration of land North side of 74 Cockshute Hill and Attending Registration of the transfer deed at HM Land Registry	£419.00
11006	County Signpost Limited TIC - Web Ad, Web Link & photo	£54.00
11007	Citizens Advice Bureau Grant	£4,000.00

11008	DCVS Grant	£3,000.00
11009	St Mary de Witton Grant	£1,300.00

#### **SUPPLEMENTARY CREDITOR PAYMENTS**

11010	John Ellis Associates Limited 6 Monthly Health & Safety Consultancy Services	£625.00
11011	Association of Independent Museums AIM Membership Renewal - Heritage Centre	£49.00
11012	ADT Fire and Security plc Maintenance of the Fire Alarm System 29.04.17 to 28.04.2018	£406.38
11013	Dudley's Coaches February & March ticket sales less commission - TIC	339.95

<b>TOTAL</b>	<b>£32,030.40</b>
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