

# Droitwich Spa Town Council

St Richard's House  
Victoria Square  
Droitwich Spa  
Worcs  
WR9 8DS

30 June 2015

Telephone: 01905 774258  
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You are hereby summoned to attend a meeting of the **COMMUNITY AND AMENITIES COMMITTEE** to be held in the Council Chamber, St Richard's House, Victoria Square, Droitwich Spa, WR9 8DS on Monday 6 July 2015 at 6.15pm or at the close of the meeting of the Planning Committee if later.



Pam Craney  
Town Clerk

## **PUBLIC SESSION**

Members of the public are invited to attend the committee meeting. Time is set aside at 5.45pm to receive views or questions on issues on this agenda, or raise issues for future consideration before the start of the Committee meeting. Notice of these should be lodged with the Town Clerk by 1pm that same day at the latest. Members of the public may not take part in the committee meeting.

## **AGENDA**

1. Apologies for absence
2. Declarations of Interest
3. To note the revised Membership of the Committee, Councillor Ms J H Bolton is appointed to the vacancy.
4. To confirm the Minutes of the meeting of the Community & Amenities Committee held on 1 June 2015 [*circulated previously*]
5. Presentation – Charles Hazzard: Donation of Resin Sculpture
6. To receive and consider the recommendations of the Grants Appraisal Panel from the meeting held on 15 June 2015 [*enclosed*]
7. Grants Appraisal Panel Membership – To consider the proposal to nominate Councillor Mrs Harris to be an additional member of the Grants sub-committee for the remainder of the current Municipal year.

8. Wooden “Town Gateway” Signs – Arising from Minute No 27 of the last meeting of the Committee held on 1 June 2015. The Committee are asked to consider options and authorise the proposal to renovate and reinstall the signs *[report enclosed for further information]*
9. Victoria Square Notice Board - The final part of the Town Guide publication and Tourism website project authorised in 2014 was to replace the out of date Town Centre map and obsolete advertisements on one side of the main Victoria Square notice board. This will shortly be finished with a larger scale version of the newly commissioned town guide map together with iconic photographs of Droitwich Spa depicting present day and historical scenes *[copy attached for information]*. The order for the graphics has been placed with a local Droitwich Spa Company and it is anticipated the map board will be fitted over the next few weeks. This final stage of the project is jointly funded by contribution from Mrs Janet Yates, Wychavon District Council.
10. Vines Lane Allotments – Diesel/Waste Oil pollution into the River Salwarpe *[report attached for information]*
11. Allotment Sites – CCTV Proposal - To consider and authorise the proposal to purchase ,install and maintain three battery powered, disc based CCTV cameras for security monitoring purposes and covering the main vehicular entrances at Westwood Lodge, Chawson Lane and Copcut Park allotment sites *[report attached ]*
12. Bus shelters Ombersley Street - Damaged see-through plastic panels require urgent attention and repairs following recent complaints received from members of the public. The two bus shelters at this location are heavily used as one of the main setting down and picking up points for buses serving the town centre. Wear and tear, weather damage and vandalism have taken a heavy toll on the condition of the panels which do require a clear line of sight through in order to gauge the details of buses approaching the stop. A suitable quotation has been received from the Town Council’s contractor to make good the loose fixings, renew or substitute the deteriorated panels and generally smarten up the two shelters. The work is estimated to cost approximately £200.00 *[for information only]*
13. BBC ,”The One Show” Filming – Droitwich Spa Heritage Centre and Museum – To be advised that the BBC visited the centre on 17 June 2015 to film a feature about the Radio Room and the local broadcasting heritage. Rebecca Pye (Heritage Manager) facilitated a very successful day’s visit which included an interview with Mr John Phillips covering his considerable knowledge and interest in the radio room and associated artefacts. General coverage was also recorded featuring the Museum, Council Chamber and outside gardens. It is anticipated that the broadcast will be made during July or August, subject to scheduling and details will be advised when received *[for information only]*
14. Droitwich Older Peoples Forum, Tea Cups Café Memorial Event for the late Councillor Mrs Glenise Noyes – 17 July 2015, 10.00am to 12 noon - During the Grants Appraisal meeting on 15 June 2015 Councillor Sinton suggested that Mrs Neary and the Older Peoples Forum may wish to consider organising an open memorial event in memory of Councillor Mrs Noyes. This request was especially poignant given the meeting immediately preceded the funeral service and that Councillor Mrs Noyes had been such an active and enthusiastic member of the Grants Appraisal Panel, as well as a very keen supporter for the Older Peoples Forum in Droitwich. Mrs Neary has since confirmed that the Group are very pleased to organise the event, which will take the form of a

Summer Time coffee morning, serving tea, coffee, cakes and seasonal treats. The Town Council, subject to the Committee's approval of the proposed grant-aid [*see Agenda Item No 6 above*] is to sponsor the event with an additional £200.00 grant contribution and it is hoped that as many previous and current serving Town Councillors will be able to attend [*for information only*]

15. Christmas Lights Contract Renewal and Switch on Event – Saturday November 28<sup>th</sup> 2015- Pursuant to Minute No's 220 & 221 of the meeting of the Committee held on 12<sup>th</sup> January 2015 Festive Lighting Company was successful in tendering for the Christmas lights contract for the period 2015 to 2017 inclusive and the proposed arrangements for the 2015 Switch on event are advised [*report attached*]

**Distribution:**

All Members of the Community & Amenities Committee

Councillors: -

A M Sinton (Chairman)

Mrs A Hawkins

R G Beale (Ex-officio)

Mrs S Harris

S Best

A Humphries

Ms J H Bolton

A H Laird

Mrs C Bowden

Copy to All Other Town Councillors

Agenda For Information to:

County & District Councillors for Droitwich Spa, Subscribers, Press